

June 27, 2019

Thank you for participating in the Village of Gurnee Request for Proposal (RFP) process for banking services. The Village has been made aware that some RFP's mailed were not received by the intended recipients. To ensure a competitive process with a maximum amount of participants, the Village has modified the RFP schedule to the following:

## RFP Schedule

<u>Date</u>	<u>Time</u>	<u>Description</u>
Friday, July 12, 2019	3:00 pm CST	Deadline for Submission of Questions RFP Acknowledgment Forms Due
Friday, July 19, 2019		Village Releases Response to Question
Wednesday, July 31, 2019	3:00 pm CST	Proposal Submissions Due to Village
Friday, August 9, 2019		Proposal Evaluations Complete
Monday, August 12-23, 2019		Interviews Complete (If Necessary)
Friday, August 30, 2019		Draft Contract Complete
Monday, September 9, 2019		Approval of Contract by Village Board
September-December 2019		Transition and Setup
Wednesday, January 1, 2020		Initial 5-Year Term of Contract begins

As a reminder, answers to questions will be emailed to all participants that submitted an RFP acknowledgment form. It is our hope the revised schedule allows for increased participation and additional time to prepare submissions to the RFP. Thank you for your participation in the process.

Sincerely,

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RFP Coordinator  
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