

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
JUNE 6, 2022**

Call to Order

Mayor Hood called the meeting to order at 7:00 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; Austin Pollack, Assistant to the Village Administrator; Bryan Winter, Village Attorney; David Ziegler, Community Development Director; Christine Palmier, Human Resources Director; Heather Galan, Public Works Director; Brian Gosnell, Finance Director; Nick Leach, Village Engineer; Jodi Luka, Management Analyst; John Kavanagh, Fire Chief; Brian Smith, Police Chief; Jesse Gonzalez, Deputy Police Chief

Roll Call

PRESENT: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien
ABSENT: 0- None

Pledge of Allegiance

Mayor Hood led the Pledge of Allegiance.

A. APPROVAL OF CONSENT AGENDA

It was moved by Trustee Balmes, seconded by Trustee Garner to approve the Consent Agenda as presented.

Roll call,

AYE: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien

NAY: 0- None

ABSENT: 0- None

Motion Carried.

B. CONSENT AGENDA / OMNIBUS VOTE

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the May 16, 2022 and May 20, 2022 meetings.
2. Approval of Res. 2022-03 authorizing maintenance and improvements of streets and highways under the Illinois Highway Code (2022 Motor Fuel Tax Program Supplemental Resolution).
3. Approval of fireworks permit for Six Flags Great America – shoot dates of July 2nd through 4th – displays to be launched from southwest corner of the property.
4. Approval of fireworks permit for Merit Club – shoot date of June 24th – display to be launched from west of the clubhouse on the golf course.
5. Approval of Police Department request to purchase one 2022 Ford Police Interceptor SUV from National Fleet Auto Group at a cost of \$39,288.04 (Unit #153 - Sourcewell Contract 091521-NAF).
6. Approval of Police Department request to waive the formal bidding process and purchase four detective vehicles at a total cost of \$145,820.72 (Units #100, #110, #111, and #168).
7. Approval of Payroll for period ending May 20, 2022 in the amount of \$982,755.32.
8. Approval of Bills for the period ending June 6, 2022 in the amount of \$3,173,102.30.

It was moved by Trustee Garner, seconded by Trustee O'Brien to approve the Consent Agenda for an omnibus vote as read.

Roll call,

AYE: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien

NAY: 0- None

ABSENT: 0- None

Motion Carried.

C. PETITIONS AND COMMUNICATIONS

1. Approval of a Proclamation designating Saturday, June 19, 2022 as Juneteenth Day.

Mayor Hood summarized the Proclamation.

It was moved by Trustee O'Brien seconded by Trustee Balmes to approve of a Proclamation designating Sunday, June 19, 2022 as Juneteenth Day.

Voice Vote: ALL AYE: Motion Carried.

D. REPORTS

None.

E. OLD BUSINESS

None.

F. NEW BUSINESS

1. Approval of Ord. 2022-31 granting a Class 2 Liquor License to Matthew Preis to operate Pips Meadery (1350 Tri-State Parkway, Suite 124 - license formerly held by Only Child Brewing).

Village Administrator Muetz gave a review stating that Only Child Brewing announced in mid-April that is would cease brewing operations and close its Gurnee location. The final day of business is set for June 24th. Pips Meadery has plans to occupy the space. Pips is currently operating in Beach Park mainly as a production facility, with sales taking place through a membership program, extremely limited partner retailers and public tasting sessions. The Only Child space is suited very well for Pips to continue production as well as allow the sales of alcohol for on-site consumption and packaged sales for off-site consumption. The Police Department has reviewed the application and found nothing to preclude the license issuance. Since there is an active Class 2 Liquor License available from Only Child, the Municipal Code does not need to be amended to increase the number of licenses available.

It was moved by Trustee O'Brien, seconded by Trustee Thorstenson to approve of granting a Class 2 Liquor License to Matthew Preis to operate Pips Meadery (1350 Tri-State Parkway, Suite 124 - license formerly held by Only Child Brewing).

Roll call,

AYE: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien

NAY: 0- None

ABSENT: 0- None

Motion Carried.

2. Approval of Ord. 2022-31 adding one Class 1 Liquor License by amending Section 6-56 of Article II of Chapter 6 of the Gurnee Municipal Code entitled "Alcoholic Beverages" (Cooper's Hawk – 7799 Grand Avenue).

Administrator Muetz stated Cooper's Hawk is currently under construction with hopes of being open by the holiday season. In conjunction with the restaurant, a Class 2 liquor license has been requested. A Class 2 liquor license allows for the sale of alcoholic liquor for consumption on premises where sold, as well as the retail sale of alcoholic liquor in the original package not for consumption on the premises. The Police Department has reviewed the application and found nothing to preclude the license issuance.

It was moved by Trustee Balmes, seconded by Trustee Ross to approve of Ord. 2022-31 adding one Class 2 Liquor License by amending Section 6-56 of Article II of Chapter 6 of the Gurnee Municipal Code entitled "Alcoholic Beverages" (Cooper's Hawk – 7799 Grand Avenue).

Roll call,

AYE: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien

NAY: 0- None

ABSENT: 0- None

Motion Carried.

3. Approval of Ord. 2022-32 adding one Class 1 Liquor License by amending Section 6-56 of Article II of Chapter 6 of the Gurnee Municipal Code entitled "Alcoholic Beverages" (Caribana – 5250

Grand Avenue, Suites 13A -14).

Administrator Muetz gave a review stating that Caribana Restaurant is working to occupy Suite 13A, 13B and 14 at 5250 Grand Avenue, space formerly occupied by The Shipping Point. Caribana was previously located in Lindenhurst along Route 45. The cuisine offered is inspired by different parts of the Caribbean. Plans call for a dining area, bar that accommodates 15 patrons and a small stage for live music. In conjunction with the restaurant, a Class 1 liquor license has been requested. The Police Department has reviewed the application and contacted the Lindenhurst Police Department to ensure there were no issues while Caribana was operating there. Through this process the Department found nothing to preclude license issuance.

It was moved by Trustee Thorstenson, seconded by Trustee O'Brien to approve of Ord. 2022-32 adding one Class 1 Liquor License by amending Section 6-56 of Article II of Chapter 6 of the Gurnee Municipal Code entitled "Alcoholic Beverages" (Caribana – 5250 Grand Avenue, Suites 13A -14).

Roll call,

AYE: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien

NAY: 0- None

ABSENT: 0- None

Motion Carried.

4. Approval of Ord. 2022–33 approving agreement for the use of right-of-way between the Village of Gurnee and Vinakom Communications.

Administrator Muetz stated Vinakom was established in 1991 and is headquartered in Schaumburg. It is the second largest owner of fiber in Illinois behind AT&T. Vinakom has requested permission to use the Village's right-of-way (ROW) to install fiber optic cable along Grove Avenue, Lee Avenue, St. Paul Avenue, Morrison Drive, and Porett Drive. They currently will only be serving one property, 1570 St. Paul but will be installing infrastructure for future users. They will conduct all of the necessary installation and restoration under the supervision of the Village. The Engineering Division, along with Attorney Winter, developed a 20-year agreement that allows Vinakom to use the right-of-way and stipulates the responsibilities of each party. Vinakom will not pay fees to the Village under this Use Agreement, so long as Vinakom is a retailer of Telecommunications Services pursuant the Simplified Municipal Telecommunications Tax Act (SMTT) and is paying the appropriate. If they are not, the Village will require Vinakom to pay fees for the use and occupation of the Village Right-of-Way. The Village approved a similar agreement with Kelso-Burnett in 2020.

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to approve of Ord. 2022-33 approving agreement for the use of right-of-way between the Village of Gurnee and Vinakom Communications.

Roll call,

AYE: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien

NAY: 0- None

ABSENT: 0- None

Motion Carried.

5. Approval of Ord. 2022–34 authorizing the execution of an Intergovernmental Agreement to provide fire protection and emergency services required by the Illinois Tollway for a segment of the Tri-State Tollway (I-94).

Administrator Muetz gave a review stating that the Gurnee Fire Department (GFD) has been party to intergovernmental agreements with the Illinois State Toll Authority (Tollway) since 1977 to provide fire protection and since 1995 to provide EMS services. The current agreement allows the GFD to either bill the Tollway a fixed \$300 OR to bill the individuals for services. The GFD has always chosen to bill individuals for the services provided as the dollar amounts are greater under this option. Approximately two years ago, the Tollway and the Illinois Fire Chiefs Association entered into negotiations over

the statewide Tollway response agreement's terms of service. The majority of the agreement remains consist with past terms. The two most significant changes in the agreement are the Tollway will pay the Department \$500 to reimburse a portion of the expenses incurred and the Department will not share any images of incidents that occur on the Tollway. The GFD sees these changes as a win for the Village. This additional revenue from the Tollway will help offset a portion of the costs incurred by the GFD that are not covered under the ambulance billing provisions. The Tollway approved the revised agreement template on April 26, 2022.

It was moved by Trustee Woodside, seconded by Trustee Garner to approve of Ord. 2022-34 authorizing the execution of an Intergovernmental Agreement to provide fire protection and emergency services required by the Illinois Tollway for a segment of the Tri-State Tollway (I-94).

Roll call,

AYE: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien

NAY: 0- None

ABSENT: 0- None

Motion Carried.

6. Approval of Ord. 2022–35 authorizing the execution of an Intergovernmental Agreement for the collaborative use of the Lake County ETSB CAD and Mobile Systems.

Administrator Muetz stated the Village has been participating with the County and 21 other agencies (“the Consortium”) over the past five years to explore improving 9-1-1 call-taking, dispatch services and public safety throughout Lake County. In 2019, the Consortium approved a general plan to move partners toward consolidation of 9-1-1 technology and future operations. An element of this effort was to get willing entities on uniform technology platforms. In May 2021, the Consortium completed a joint request for proposal and procurement of a scalable, shared, integrated, enterprise family of systems / software. Following extensive review of proposals, Tyler Technologies (same vendor as the Village’s financial software) was selected to replace and improve public safety technology for participating agencies. The new technology includes Computer Aided Dispatch (CAD), Mobile Messaging, Law Enforcement Records Management (RMS), Jail Management (JMS), Electronic Citation (E-Citation), and Electronic Crash (E-Crash) software. The Lake County ETSB is the Consortium’s executive agent and purchaser for the \$1.36 million CAD and Mobile Messaging contract while the Lake County Sheriff’s Office will be the Consortium’s executive agent and purchaser for the \$2.83 million RMS, JMS, E-Citation and E-Crash contract. The Village has been an active and vocal participant throughout the entire process to help ensure our needs are met. By participating in this effort, not only will the Village be using the same software platforms as nearly every other agency in the County, but will it will be doing so at a fraction of what it would cost as the County purchased the software and is only requiring participants to contribute to ongoing maintenance costs which is approximately \$180,000 in total (\$90,000 for Mobile and \$92,000 for CAD). The Village will be charged based on a cost share calculation formula where the total maintenance cost is distributed amongst all participants. The agreement before the Village Board is consistent across participants and has been reviewed by staff and Attorney Winter. To date, seven participants have already approved it including Libertyville, Round Lake, Round Lake Beach, Mundelein, Vernon Hills, Winthrop Harbor and Zion. Muetz stated it should be noted that those entities covered by the Lake County ETSB receive the software via that relationship and therefore do not need a separate agreement. All of these entities are supportive of the transition to the new CAD and RMS. In addition, a similar agreement for E-Citation and E-Crash software access (very similar to the CAD & RMS) agreement will be included on a future agenda once some additional

Trustee O’Brien asked if this intergovernmental agreement affects the maintenance agreement that was recently approved. Chief Smith stated that it does not.

Trustee Thorstenson asked if there was an immediate cost savings. Administrator Muetz stated that this agreement is anticipated to be less expensive than what is currently being paid to keep the CAD system in operation.

It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve of Ord. 2022-35 authorizing the execution of an Intergovernmental Agreement for the collaborative use of the Lake County ETSB CAD and Mobile Systems.

Roll call,

AYE: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien

NAY: 0- None

ABSENT: 0- None

Motion Carried.

7. Approval of Ord. 2022-36 authorizing execution of an Intergovernmental Agreement for the collaborative use of the Lake County Law Enforcement Records Management System.

This agreement is the Records Management System (RMS) component. Similar to CAD, Tyler Technologies is the software vendor.

It was moved by Trustee Ross, seconded by Trustee Garner to approve of Ord. 2022-36 authorizing execution of an Intergovernmental Agreement for the collaborative use of the Lake County Law Enforcement Records Management System.

Roll call,

AYE: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien

NAY: 0- None

ABSENT: 0- None

Motion Carried.

G. PUBLIC COMMENT

None.

Closing Comments

None.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Hood adjourned the meeting at 7:20 p.m.

**Donna Dallas,
Deputy Village Clerk**