

**MINUTES OF BUDGET HEARING
OF THE GURNEE VILLAGE BOARD**

Budget Workshop #1: Fiscal Year 2022/2023 Budget Presentation

**GURNEE VILLAGE HALL
MARCH 7, 2022**

Call to Order

Vice Mayor Hood called Budget Hearing to order at 5:00 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; Jack Linehan, Assistant Village Administrator; Gretchen Neddenriep, Acting Village Attorney; David Ziegler, Community Development Director; Heather Galan, Public Works Director/Village Engineer; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; John Kavanagh, Fire Chief; Brian Smith, Police Chief; Jeremy Gaughan, Police Commander; Ellen Dean, Economic Development Director; Phil Brunell, Communications Supervisor; Molly Jones, Communications Supervisor; Ryan Nelson, Assistant IS Director; Nick Leach, Assistant Village Engineer; Erica Wells, Assistant Finance Director

Roll Call

PRESENT: 5- O'Brien, Thorstenson, Woodside Ross, Garner
ABSENT: 1- Balmes

Pledge of Allegiance

Administrator Muetz outlined the schedule for the presentation.

Finance Director Gosnell introduced the FY2022/2023 proposed budget by reviewing a PowerPoint presentation which covered the following:

Gosnell reviewed the timeline for preparing the Annual Budget and the key dates.

- Budget Timeline
 - Nov-Dec – Multi-Year Financial Forecast (Internal)
 - 1/10/2022 – Multi-Year Capital Plan Presentation
 - 2/21/2022 – One on One Meetings
 - 3/7/2022 – Budget Workshop #1
 - 3/21/2022 – Budget Workshop #2 (if needed)
 - 4/4/2022 – Public Hearing & Approval
 - 5/1/2022 – Fiscal Year Begins

Gosnell reviewed the Planning & Reporting process and sections of the budget document including those to be covered during the workshop.

- Planning & Reporting Process
- Budget Document
 - Budget Message
 - Section 1 – Transmittal
 - Section 2 – Organization & Services
 - Section 3 – Strategic Plan
 - Section 4 – Budget Process & Structure
 - Section 5 – Executive Overview
 - Section 6 – Budget Summary
 - Section 7 – Capital Improvement Budget Summary
 - Section 8 – Line-item Budget
 - Section 9 – Comprehensive Fee Schedule
 - Section 10 – Glossary
 - Section 11 – Appendix

Administrator Muetz gave a broad overview of the total budget and the factors that impacted the preparation of the Annual Budget.

- \$94.0m Total Budget +26.0%
- \$46.0m General Fund +7.2%
- Largest Capital Plan on Record \$17.7m
- No Property Tax or New Taxes
- Preserve General Fund Reserves 60.4%
- Minimal Debt Levels
- Strategic Staffing Levels +10.6 FTE's
- Technology & Cybersecurity Spending
- Economic Development
 - Small Business Capital Grant

- Economic Development Reserve
- Update Strategic Plan
 - 3-5 year Guide

Gosnell reviewed the highlights of FY 2021-2022 anticipated year-end figures by Fund.

- FY 2021/2022 Year-End Projections
 - 110 – General Fund
 - \$3.5m Fire Station #3
 - \$2.5m Pre-COVID
 - 122 - Motor Fuel Tax Fund
 - Surplus to be used in the FY 2022/2023 capital plan
 - 131 – Capital Improvement Fund
 - Surplus is due to the surplus transfer from the General Fund and will be utilized in the following year
 - 221/223 – Water & Sewer Funds
 - Surplus will be used in the upcoming capital program
 - 233 – Fleet Services Fund
 - Deficit is less than budgeted and was utilized to provide relief to the General Fund during the pandemic

Gosnell discussed the projected ending surplus or deficit in select funds budgeted for FY 2022/2023

- FY 2022/2023 Proposed Budget
 - 110 – General Fund Balanced
 - 122 - Motor Fuel Tax Fund
 - Road Program
 - 131 – Capital Improvement Fund
 - Capital Drawdown
 - FS#3 Debt Service
 - 221/223 – Water & Sewer
 - Capital Drawdown
 - 411 – NLCC-ETSB
 - CAD Replacement

Gosnell reviewed revenues across all funds including transfers and each categories portion of overall revenue

- Revenues Total \$86.9m +8.0% or \$6.4m
 - 30-Major Revenues 41.5% - \$36.1m
 - 31-Taxes 2.5% - \$2.1m
 - 32-Licenses & Permits 1.9% - \$1.3m
 - 33-Intergovernmental 8.1% - \$7.0m
 - 34-Charges for Service 19.2% - \$16.7m
 - 35-Fines & Forfeitures 2.1% - \$1.8m
 - 36-Invests & Contribs 15.2% - \$13.2m
 - 39-Other Sources 10.0% - \$8.7m

Gosnell reviewed expenditures across all funds including transfers and each categories portion of overall expenditures

- Expenditures Total \$94.0 +26.0% or \$19.4m
 - 41-Salaries & Wages 34.0% - \$32.0m
 - 42-Employee Benefits 14.0% - \$13.1m
 - 43-Professional & Tech 2.1% - \$2.0m
 - 44-Contractual Service 12.4% - \$11.7m
 - 45-Other Contractual 3.2% - \$3.0m
 - 46-Supplies 2.4% - \$2.2m
 - 47-Capital 13.2% - \$12.4m
 - 48-Debt Service 6.3% - \$5.9m
 - 49-Other Uses 12.4% - \$11.6m

Gosnell reviewed personnel changes included in the draft budget noting the inclusion of unbudgeted positions to allow for on-boarding of new personnel prior to the departure of existing personnel to allow for greater continuity of services

- Budgeted Personnel +10.60 FTE's
- Administration +0.50 FTE's
 - Assistant Director of Finance & HR (promotion)
 - Add GIS Intern
 - Unbudgeted
 - Add InfoSys Technician

- Community Development +3.30 FTE's
 - Add Chief Inspector (contract)
 - Add Summer Helper
 - Add Engineering Assistant
 - Add Engineering Interns
 - Reclass Sr. Civil to Civil Engineer 1
 - Unbudgeted
 - Code Enforcement Officer
- Police Department +3.50 FTE's
 - Add Two Sergeants
 - Add PT Records Assistant
 - Add Communications Operator
 - Reclass PT to FT Community Service Officer
 - Unbudgeted
 - Two Police Officers
- Fire Department +1.00 FTE's
 - Add Deputy Chief
- Public Works +2.30 FTE's
 - Administrative Services Coordinator (Promotion)
 - Add Summer Helpers
 - Add Finance Assistant 1 (PT)
 - Add Maintenance Worker
 - Reclass Waterworks Operator to Lead Maintenance Worker
 - Unbudgeted
 - Two Maintenance Workers – Streets
 - One Maintenance Worker - Utility

Gosnell reviewed the Village's outstanding debt service noting the early payoff of the Series 2011 bonds and proposed payoff of fire station #3 included in the draft budget. He noted the IEPA loan and plan to pay additional principal annually.

- No Bonded Debt
- Fire Station #3 - \$5.4m
 - Village/WWFPD
 - \$942 Interest Savings
- IEPA SRF Loan
 - Original – 20yr, 1.84%, 5/29/2039
 - Plan – 11yr, 0.98%, 5/29/2031

Gosnell reviewed the projected ending fund balance in certain funds specifically noting the General Fund ending at 60.4% of expenditures, and the Water & Sewer Fund ending at 34.2% of operating expenditures.

- Operating Funds
 - 110 - General Fund – 60.4%
 - 221/223 - Water & Sewer – 34.2%
- Capital Funds
 - 122 - Motor Fuel Tax
 - 123 - Impact Fee
 - 124 – PD Restricted Revenue
 - 131 - Capital Improvement
- Other Funds
 - 231 – Health Insurance
 - 233 – Fleet Services

Gosnell presented General Fund revenues by category noting the change over the prior year budget in each category

- \$46.0m Total +7.1% or \$3.1m
- 30-Major Revenues – 67.7%
- 31-Taxes -1.7% or \$37k
 - Resort Tax +\$100k
 - Telecom Tax -\$122k
- 32-Licenses & Permits +26.9% or \$251K
 - Bus & Liq Licenses +\$210k
- 33-Intergovernmental -4.1% or \$107K
 - Civic Contribution +\$192k
 - Safer Grant -\$240k
 - JETSB Personnel -\$96k
 - ARPA 2nd Half

Gosnell reviewed General Fund expenditures by category noting the change over the prior year budget in each category

- \$46.0m Total +7.1% or \$3.1m
- 30-Major Revenues – 67.7%

- 31-Taxes -1.7% or \$37k
 - Resort Tax +\$100k
 - Telecom Tax -\$122k
- 32-Licenses & Permits +26.9% or \$251K
 - Bus & Liq Licenses +\$210k
- 33-Intergovernmental -4.1% or \$107K
 - Civic Contribution +\$192k
 - Safer Grant -\$240k
 - JETSB Personnel -\$96k
 - ARPA 2nd Half
- 34-Charges for Service +6.7% or \$462k
 - GEMT +255k
 - WWFPD/Zion +\$140k
 - Ambulance +75k
 - School Resource Officers
- 35-Fines & Forfeitures -4.1% or \$62k
 - Police Fines -\$56k
- 36-Invest & Contribs -25.7% or \$75k
 - Interest Income -\$75k
- 39-Other Sources -95.7% or \$997k
 - Use of Reserves -\$922k
 - Work Comp Reimb -\$75k

Gosnell reviewed major revenues in greater detail noting the changes over the prior year budget

- Major Revenues Total \$31.2m +13.1% or \$3.6m
- Sales Tax +12.9% or \$2.1m
 - FY22 Budget Method
 - Internet Sales Tax
- Local Use Tax -15.5% or \$215k
- Pre-Pandemic
 - Amusement Tax +22.8% or \$669k
 - Hotel Tax +22.0% or \$325k
 - Food & Beverage +14.8% or \$268k
- Income Tax +12.9% or \$438k
 - IML Estimate

Gosnell reviewed General Fund expenditures by category noting the change over the prior year budget

- \$46.0m +7.2% or \$3.1m
- 41-Salaries & Wages +4.4% or \$1.0m
 - Salaries +\$734k
 - Overtime +263k
- 42-Employee Benefits -28.4% or \$3.3m
 - Health & Wellness -\$3.7m
 - Work Comp +\$99.7k
 - Pensions +\$168k
- 43-Professional Services +4.3% or \$48k
 - IT Temp Employment +\$42k
 - Strategic Plan/Wage Study
- 44-Contractual Services +29.8% or \$411k
 - Body Cam Agrmnt +\$112k
 - Cloud & Network +109k
 - Seasonal PW +166k
- 45-Other Contracted Services +18.6% or \$211k
 - Training & Schools +\$109k
 - Insurance +\$45k
 - Mosquito/EAB +\$27k
- 46-Supplies +18.1% or \$142k
 - Equipment & IT +\$62k
 - Building +\$17k
- 49-Other Financing Uses +131.0% or \$4.5m
 - Transfer to Health Fund +\$4.0m
 - Transfer to Fleet Services +\$372k
 - ED Reserve +\$250k
 - Rebates +\$60k
 - LCCVB +\$10k
 - Budgeted Capital Transfer \$500k

Administrator Muetz presented information related to the proposed General Fund budget for the Administration division
FY 2021/2022 Results

- 4.0% or \$75k Over Budget
 - Navigate COVID-19

- Strategic Plan

FY 2022/2023 Initiatives

- \$2.0m Total +7.3% or \$135k
 - Cybersecurity Subscription
 - Fixed Asset Software
 - Legal & Audit Fees
 - Health & Wellness
 - Wage Study

IS Director Velkover and Assistant Director Nelson reviewed the proposed General Fund budget for the Information Systems division

FY 2021/2022 Results

- 1.9% or \$18k Under Budget
 - Staffing & Development
 - Fire Station 3
 - EndPoint Security
 - Metro Area Network
 - ERP Upgrade
 - Mobile Devices

FY 2022/2023 Initiatives

- \$1.0m total +10.9% or \$103k
 - Staffing & Development
 - Cybersecurity
 - Infrastructure Maintenance
 - CAD/RMS Replacement
 - PSAP Improvements

Trustee Thorstenson asked about potential cybersecurity risks and what more we can do to protect the Village. Director Velkover and Assistant Director Nelson responded there is always a risk for cyber-attacks but by doing the things proposed in the budget related to training and prevention the Village can stay ahead of the curve.

Trustee Woodside commented that in his experience the Village is ahead of peer communities as it relates to cybersecurity and asked if staff felt the resources allocated to them are sufficient to stay ahead of the curve. Nelson responded the field continues to expand and threats never go away but staff will continue to follow industry best practice and be diligent. Nelson also expressed some concern with pending retirements and knowledge drain within the division.

Assistant Village Administrator Linehan reviewed the proposed General Fund budget for the Public Information division

FY 2021/2022 Results

- 10.3% or \$6k Over Budget
 - Original plan was to cut Keeping Posted December, brought back for Welton Plaza Holiday Lights
 - Purchased InformaCast – waiting to deploy

FY 2022/2023 Initiatives

- \$71.5k Total +22.7% or \$13k
 - Funds budgeted for CDN as a potential website security feature
 - Purchase of agenda management software
 - New Website in FY23/24

Trustee O'Brien asked if proposed software to streamline the minutes and agenda process opens up any potential vulnerabilities for the Information Systems Division. Assistant Director Nelson responded the software is hosted and will not open any additional security risks.

Linehan commented the methodology for posting agendas and minutes will be similar to what it is now with enhanced features to include video indexing.

Gosnell reviewed information related to the contractual obligations division within the General Fund

FY 2021/2022 Results

- 122.2% or \$3.3m Over Budget
 - \$3.5m FS#3 Transfer
 - Capital Grant Program
 - COVID-19 Contingency & Grants
 - \$190k LCCVB, \$50k Park District

FY 2022/2023 Initiatives

- \$2.9m Total +4.8% or \$130k

- \$1.3m Rebate Agreements
- \$500k Capital Transfer
- \$300k ED Reserve
- \$250k Capital Grant Program
- \$190k LCCVB

Community Development Director Zeigler presented information related to the planning and building division of the General Fund

FY 2021/2022 Results

- 1.9% or \$25k Under Budget
 - 2023 Permits Issued thru 3/1/22
 - 6.5% Increase over Prior Year
 - Maintained Decreased Staffing Level

FY 2022/2023 Initiatives

- \$1.4m Total +3.9% or \$52k
 - Re-Hiring Plan Reviewer Position
 - Adopting Updated Building Codes
 - Updating the Property Maintenance/Nuisance Codes

Zeigler also presented information on the Engineering division of the General Fund

FY 2021/2022 Results

- 12.2% or \$93k Under Budget
 - Decrease due to Partial Year Vacancies
 - Managed Capital Program Relying on Consultant Assistance
 - No Intern Program Due to COVID-19

FY 2022/2023 Initiatives

- \$993k Total +29.6% or \$227k
 - Re-Hiring Vacant Engineering Assistant Position
 - Decreased Reliance on Consulting Services
 - Re-Instate Intern program to Assist with Regular Inspections

Trustee Thorstenson asked about staffing and resources.

Zeigler noted the busy times create challenges but the division makes it work and will bring on an intern during busy season.

Muetz noted Finance assists in covering counter traffic in the Community Development Department.

Police Chief Smith reviewed the proposed budget for the administration division of the Police Department in the General Fund

FY 2021/2022 Results

- 6.4% or \$1.0m Under Budget
 - Staffing Challenges
 - Police Facility Improvements
 - Community Programs
 - Police Department Wellness

FY 2022/2023 Initiatives

- \$17.5m Total +7.8% or \$1.3m
 - Personnel Changes/Testing
 - Training
 - Community Involvement
 - K9/SRO Units

Police Chief Smith reviewed the proposed budget for the communications division of the Police Department in the General Fund

FY 2021/2022 Results

- 9.3% or \$292k Under Budget
 - Two Operators hired/in training
 - Countywide CAD,RMS,JMS,Mobile-5/2023
 - SL Supervision/Leadership Training
 - Starcom 21 Radio Transition

FY 2022/2023 Initiatives

- \$3.3m Total +5.2% or \$163k
 - Personnel Changes
 - Meetings & Conventions

Trustee Garner asked about making gains in diversity hiring in the Police Department.

Chief Smith responded the department is making strides.

Trustee Woodside commented on the professionalism and management during a difficult time staffing the Department and asked if Chief Smith had everything he needed to continue to bring the Department forward where it needs to be from a resource standpoint.

Chief Smith noted the staffing challenges were something the industry has not seen and the new unbudgeted positions will help get new officers to the street while retirements occur, but overall, the department has everything they need and thanks the Village Board for their continued support for the Police Department.

Fire Chief Kavanagh reviewed the proposed General Fund budget for the Fire Department

FY 2021/2022 Results

- 0.7% or \$81k Over Budget
 - Staffing Levels
 - Fire Station 3
 - Ambulance Replacement
 - Kno2 Digital Medical Records

FY 2022/2023 Initiatives

- \$12.6m Total +5.3% or \$629k
 - Overtime
 - FS 3 Recurring Costs
 - FS 1 Reconfiguration
 - Deputy Chief Position

Trustee Woodside commented he appreciates the focus on succession planning across all departments and it sets the Village apart from others.

Public Works Director Galan presented the proposed budget for the streets division of Public Works including:

FY 2021/2022 Results

- 3.6% or \$135k Under Budget
 - Snow & Ice – 13 events, 1,887 tons of salt and 25,355 gallons of liquids
 - Routine maintenance programs

FY 2022/2023 Initiatives

- \$4.1m Total +9.0% or \$342k
 - Personnel Changes
 - Tree Program
 - Street Sweeping
 - Landscape Maintenance
 - Mosquito Abatement
 - EAB Treatments

Trustee Garner asked if the emerald Ash Borer issue will ever end. Director Galan commented that the treatments just prolong the life of the trees but all will eventually die, so it will end when the trees are all replaced.

Gosnell presented the proposed budget for the building maintenance division of the General Fund including:

FY 2021/2022 Results

- at Budget
 - HVAC Repairs
 - Drainage Repairs

FY 2022/2023 Initiatives

- \$102k Total +7.4% or \$7k
 - Building Maintenance
 - Landscaping
 - Custodial
 - Mother Rudd

Gosnell presented information about the proposed budget for the 121-911 Fund including:

- \$1.7m Total -2.6% or \$47k
 - NG9-1-1
 - Call Delivery (Summer)
 - Text to 911 (2023)
 - Lake County Consortium
 - CAD/RMS
 - uWave Connectivity
 - Starcom 21 – Police Dispatch
 - Radio Consoles (K->M Core)

- Logging Recorder
- GPD Portables
(Maint/User Fees)
- EMD (Maint & Call Review)
- Mobile Data Computers /
Mobile Routers
- Tertiary Power Supply

Gosnell presented information about the proposed budget for the 122-Motor Fuel Tax Fund including:

- \$2.3m Total +44.9% or \$727k
 - Street Resurfacing
 - Rebuild IL Funding
 - Stearns School Overpass
 - High Growth Funding
 - Fund Balance Target \$1m
 - HMR Sales Tax Contingency

Gosnell presented information about the proposed budget for the 123-Impact Fee Fund including:

- \$150k Total
 - Transfer to 131-Capital Improvement Fund
 - Ending Fund Balance \$268k

Gosnell presented information about the proposed budget for the 124-Police Department Restricted Revenue Fund including:

- \$226k Total -9.4% or \$24k
 - Vehicles & Equipment
 - Evidence Storage
 - Vests & Go Bags
 - Unmarked Cars (2)
 - K9 Program
 - Training
 - Supplies

Gosnell presented information about the proposed budget for the 131-Capital Improvement Fund including:

- \$14.6m Total +98.2% or \$7.2m
 - Transfers In
 - General Fund \$500k
 - Impact Fee Fund \$125k
 - Transportation \$5.2m
 - Stormwater \$300k
 - Vehicles & Equipment \$2.6m
 - Technology \$849k
 - Buildings \$393k
 - FS#3 Debt Service \$5.4m

Gosnell presented information about the proposed budget for the 211-Golf Course Fund including:

- \$50k Total
 - Amusement Tax
 - GolfVisions Contract
 - Clubhouse Improvements
 - Ending Balance \$278k

Director Galan presented information about the proposed budget for the 221/223-Water & Sewer Fund including:

FY 2021/2022 Results

- Cemetery Rd Monopole
- Waveland & Old Grand Water Main
- Meter Reader Change Out Program

FY 2022/2023 Initiatives

- \$12.5m Total +17.9% or \$1.9m
 - Water Usage
 - Rates Flat
 - Meter Reading Project \$350k
 - Capital Plan \$4.4m
 - Water & Sewer Sys \$4.1m
 - Technology \$243k
 - Buildings \$70k

Pause for Regular Meeting 6:40pm

Administrator Muetz suggested that the presentation break at 6:40 p.m. and to resume the budget workshop as Item F of the regular board Agenda.

Reconvened Meeting 7:25pm

The budget workshop resumed at 7:25 p.m.

Galan presented information about the proposed budget for the 233-Fleet Service Fund including:

FY 2021/2022 Results

- 4 Police Squads
- Up-fitting for 2 PW Large Trucks
- CFA data analytics

FY 2022/2023 Initiatives

- \$3.6m Total +102.5% or \$1.8m
 - 4 PW Large Trucks (5 yds)
 - 4 Police Squads; 2 CSO Pickups
 - 4 Detective Vehicles
 - Heavy Equip for Public Works
 - Cloud Services - Precise
 - Mechanics training

Administrator Muetz noted issues with supply chain and many of the vehicles may not make it to the Village in FY 2022/2023.

Gosnell presented information about the proposed budget for the new 231-Health Insurance Fund including:

- \$4.3m Total +5.5% or \$227k
 - Centralizes Health & Wellness Volatility
 - Layers General Fund
 - Increased Wellness
 - Per Full-Time Position Funding

Gosnell presented information about the proposed budget for the 307-Police Pension Fund including:

- \$3.7m Total +3.3% or \$119k
 - Consolidation Update
 - Investment Budgeting 7%
 - Retiree Pensions

Gosnell presented information about the proposed budget for the 308-Fire Pension Fund including:

- \$2.4m Total +2.1% or \$49k
 - Consolidation Update
 - Investment Budgeting 7%
 - Retiree Pensions

Gosnell presented information about the proposed budget for the 411-NLCC-ETSB Fund including:

- \$2.1m Total +5.7% or \$113k
 - 41141010 – Gurnee \$1.7m
 - 41141020 – Zion \$365k
 - Zion Police Starcom21 Radios (Maintenance & User Fees)
 - Zion Fire VHF Radios (Radio Purchase)
 - Mobile Terminals
 - Contract IT Assistance

Gosnell presented information about the proposed budget for Capital Improvements including:

- Capital Plan \$17.7m
 - Transportation \$7.5m
 - Water & Sewer \$4.1m
 - Vehicles & Equipment \$3.6m
 - Technology \$1.7m
 - Buildings & Improvements \$513k
 - Stormwater \$300k

Assistant Village Engineer Nick Leach presented detail on the Transportation System including the following:

- Transportation Total - \$7.5m
 - \$6.5m Rehabilitation
 - \$375k Engineering consulting and inspections
 - \$200k for sidewalk improvements along Knowles Road

- \$150k in pavement marking
- \$140k for sidewalk along Hunt Club Rd and Washington St
- \$128k for street light fixtures, poles and wire upgrades
- \$155 thousand in annual sidewalk maintenance focused on Zone 3

Leach presented information on the Stormwater management system including the following:

- Stormwater Total - \$300k
 - \$125k for culvert work on Grove Road and other areas
 - \$150k for floodplain property acquisition and demolition
 - \$25k for failing storm sewer replacement

Leach presented the projects included in the Water & Sewer system capital budget including the following:

- Water & Sewer Total - \$4.1m
 - \$1.0m for Lawrence Avenue & Route 21 water main loop
 - \$1.5m for new water and sewer installation along Juniper
 - \$870k for water main at Hunt Club Rd and Washington Street and at Stearns School Road near US 41.
 - \$280k for lift stations
 - \$225k in SCADA system upgrades
 - \$60k for design engineering
 - \$150k for Sewer Televising & Lining

Gosnell presented proposed Building & Building Improvements budget including the following:

- Building Total - \$513k
- Administration
 - \$50k HVAC & misc. repairs
- Police Department
 - \$123k HVAC, Dispatch locker upgrades
- Fire Department
 - \$150k Office & Building renovations, misc. repairs
- Public Works (Split Streets/W&S)
 - \$60k HVAC
 - \$40k Material bins
 - \$20k Flat roof repairs
 - \$20k Man doors
- Golf Course
 - \$50k Clubhouse repairs

Gosnell presented the vehicles and equipment budget including the following:

- Vehicles & Equipment Total - \$3.6m
- Police Department
 - \$475k for three squad cars, one evidence tech vehicle, four unmarked vehicles and two CSO vehicles
 - \$95k for a mobile generator
 - \$75k for evidence tracking and gear
- Fire Department
 - \$750k for an engine (1321)
 - \$290k for an ambulance (1344)
 - \$162k for a potential 90/10 grant
 - \$55k for a command vehicle (1398)
 - \$30k for warning siren and pre-emption system
- Public Works
 - \$1.1m for four single axle heavy duty trucks (Split 50/50 Streets/W&S)
 - \$213k for a small loader (Split 50/50 Streets/W&S)
 - \$165k for a backhoe combo machine (Split 50/50 Streets/W&S)
 - \$95k for a mobile generator (Split 50/50 with Police)
 - \$90k for a mini-excavator (Split 50/50 Streets/W&S)
 - \$60k for a sniper jetter machine (Split 50/50 Streets/W&S)

Gosnell presented the technology budget including the following:

- Technology Total - \$1.7m
- Village-Wide
 - \$181k network equipment and applications

- \$143k for virtualization & storage hardware at various facilities
- \$98k for cyber security enhancements
- \$17k for Fixed Assets tracking/accounting software
- Administration
 - \$58k for conferencing and website upgrades/services
 - \$40k for physical security improvements
 - \$20k for audio visual upgrades for the Council Chambers
- Police Department & Communications
 - \$832k for computer aided dispatch replacement
 - \$215k for records management replacement
 - \$28k physical security improvements
 - \$30k audio/video upgrades
- Fire Department
 - \$50k for notifications systems
 - \$5k physical security improvements
- Public Works
 - \$203k for SCADA system upgrades/optimization
 - \$33k for virtualization and storage \$13k physical security improvements

Trustee Ross asked about permission from the railroad to finish the Old Grand project. Leach noted he is in contact with Canadian Pacific and still has not received approval, but is in constant contact and is hopeful it will be approved soon.

Mayor Hood thanked staff for the summary of each department and all that they do to keep the Village moving forward and expressed pride in the process and outcome.

Administrator Muetz thanked staff for their efforts through COVID and preparing the proposed budget.

Muetz noted the next step is the public hearing and formal approval scheduled for April 4th 2022.

It was moved by Trustee Thorstenson, seconded by Trustee Ross to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Hood adjourned the meeting at 7:48 p.m.

**Andrew Harris,
Village Clerk**