

**MINUTES OF THE REGULAR MEETING  
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL  
AUGUST 2, 2021**

**Call to Order**

Mayor Hood called the meeting to order at 7:00 p.m.

**Other Officials in Attendance**

Patrick Muetz, Village Administrator; Jack Linehan, Assistant Village Administrator; Bryan Winter, Village Attorney; David Ziegler, Community Development Director; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; John Kavanagh, Fire Chief; Brian Smith, Police Chief; Jeremy Gaughan, Police Commander; Ellen Dean, Economic Development Director

**Roll Call**

**PRESENT: 5- Ross, O'Brien, Balmes, Thorstenson, Woodside**  
**ABSENT: 1- Garner**

**Pledge of Allegiance**

Mayor Hood led the Pledge of Allegiance.

**A. APPROVAL OF CONSENT AGENDA**

It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve the Consent Agenda as presented.

**Roll call,**

**AYE: 5- Ross, O'Brien, Balmes, Thorstenson, Woodside**  
**NAY: 0- None**  
**ABSENT: 1- Garner**

**Motion Carried.**

**B. CONSENT AGENDA / OMNIBUS VOTE**

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of granting a Class 9 Liquor License and waiving the fee for the Gurnee Exchange Club for its Gurnee Days event on August 8, 2021.
2. Approval of granting a raffle license and waiving the requirements of a fidelity bond for the Gurnee Exchange Club to host a raffle for its Gurnee Days event on August 8, 2021.
3. Approval of Payroll for period ending July 16, 2021 in the amount of \$882,860.25.
4. Approval of Bills for the period ending August 2, 2021 in the amount of \$399,884.01.

It was moved by Trustee Balmes, seconded by Trustee Ross to approve the Consent Agenda for an omnibus vote as read.

**Roll call,**

**AYE: 5- Ross, O'Brien, Balmes, Thorstenson, Woodside**  
**NAY: 0- None**  
**ABSENT: 1- Garner**

**Motion Carried.**

**C. PETITIONS AND COMMUNICATIONS**

None.

**D. REPORTS**

1. Presentation by Finance Director Brian Gosnell: American Rescue Plan Update.

Finance Director Gosnell provided an update on the status of the American Rescue Plan Act (ARPA) funding. Gosnell noted the following regarding the Act:

- Signed March 11, 2021
- Includes \$65.1 Billion for Municipalities
- Gurnee Final Allotment - \$4,129,713
- DCEO Portal Opened July 22<sup>nd</sup> (Crowe)
  - Gurnee Request Entered July 23<sup>rd</sup>
- Distributed Through State in Two Allotments of \$2,064,856
  - 1<sup>st</sup> Half Expected Aug/Sept

Director Gosnell noted the ARPA funds can be used for the following broad categories:

- for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency;
- to respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- to make necessary investments in water, sewer, or broadband infrastructure.

Gosnell noted the Village had enough lost revenue to account for the entire allotment of \$4,129,713. With the ARPA funding partially offsetting the revenue loss from Fiscal Year 2020/2021, staff is working on a list of budget adjustments to make-up for the impact of some of the reductions the Village made including restoring transfers from the General Fund for the Capital Plan. Gosnell said staff is vetting the list of adjustments and will present it to the Board at a future meeting.

**E. OLD BUSINESS**

None.

**F. NEW BUSINESS**

1. Approval of Ord. 2021 - 50 authorizing the execution of a Water Service Agreement between the Village of Gurnee and Tapio Kataja, owner of 33648 North O'Plaine Road.

Administrator Muetz said the Village was approached by the owner of an unincorporated parcel along O'Plaine Road that is surrounded by Providence Village. The owner needs to replace his private well and would like to hook on to the Village's water system. The site is used as a single-family residence and there are no plans to change that. The resident wishes to stay in unincorporated Lake County to preserve his 5-digit address. Per the Gurnee Municipal Code, if approved the property would pay an additional 50% upcharge on the current water rates. Administrator Muetz stated staff included provisions in the agreement that upon redevelopment of the site, it would be required to annex into the Village. Upon Village approval, staff will solicit approval from CLCJAWA for this property.

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to approve of Ord. 2021 - 50 authorizing the execution of a Water Service Agreement between the Village of Gurnee and Tapio Kataja, owner of 33648 North O'Plaine Road.

**Roll call,**

**AYE: 5- Ross, O'Brien, Balmes, Thorstenson, Woodside**

**NAY: 0- None**

**ABSENT: 1- Garner**

**Motion Carried.**

2. Approval of Engineering Division's recommendation to award the Old Grand Avenue Watermain Replacement Project Phase 2 to the low bidder, Joel Kennedy Constructing Corp., at a cost of \$1,122,519.00.

Administrator Muetz said this project is the second phase of the watermain replacement on Old Grand and is from First Street to Fire Station #1. Phase I was completed summer of 2020 from Ferndale to First Street. On July 27th the Engineering Division opened four bids. Joel Kennedy Constructing was the low bidder. Joel Kennedy performed the Phase 1 Old Grand replacement. Administrator Muetz stated the project will begin after Gurnee Days and will need to be complete before the winter season.

It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve of Engineering Division's recommendation to award the Old Grand Avenue Watermain Replacement Project Phase 2 to the low bidder, Joel Kennedy Constructing Corp., at a cost of \$1,122,519.00.

**Roll call,**

**AYE: 5- Ross, O'Brien, Balmes, Thorstenson, Woodside**

**NAY: 0- None**

**ABSENT: 1- Garner**

**Motion Carried.**

3. Approval of request from Mr. Ron Gryzik to extend Ashbury Woods Final Planned Unit Development authorization for a two-year period to August 21, 2023.

Administrator Muetz said Ashbury Woods is an 18 residential unit Planned Unit Development (PUD) that was initially annexed and approved in 2007. The economic downturn in 2008 delayed the start of the project. Final PUD approval was granted on August 21, 2017 with a two-year timeframe to commence work on the project. In 2019 the Village Board granted a two-year extension. The applicant is requesting an additional two-year extension to begin construction on the project.

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to approve of request from Mr. Ron Gryzik to extend Ashbury Woods Final Planned Unit Development authorization for a two-year period to August 21, 2023.

**Roll call,**

**AYE: 5- Ross, O'Brien, Balmes, Thorstenson, Woodside**

**NAY: 0- None**

**ABSENT: 1- Garner**

**Motion Carried.**

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**G. PUBLIC COMMENT**

None.

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**Closing Comments**

None.

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**Adjournment**

It was moved by Trustee Balmes, seconded by Trustee O'Brien to adjourn the meeting.

**Voice Vote: ALL AYE: Motion Carried.**

Mayor Hood adjourned the meeting at 7:09 p.m.

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**Andrew Harris,  
Village Clerk**