

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
MAY 4, 2020**

Call to Order

Mayor Kovarik called the meeting to order at 7:00 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; David Ziegler, Assistant Village Administrator / Community Development Director; Bryan Winter, Village Attorney

Roll Call

PRESENT: 6-Ross, Garner, O'Brien, Balmes, Hood, Thorstenson
ABSENT: 0- None

Pledge of Allegiance

Mayor Kovarik led the Pledge of Allegiance.

**A. APPROVAL OF
CONSENT AGENDA**

It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve the Consent Agenda as presented with items #3 and #4 removed from the Consent Agenda for a separate vote.

Roll call,

AYE: 6- Ross, Garner, O'Brien, Balmes, Hood, Thorstenson

NAY: 0- None

ABSENT: 0- None

Motion Carried.

**B. CONSENT
AGENDA /
OMNIBUS VOTE**

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the April 20, 2020 Village Board meeting.
2. Approval of Ord. 2020 - 34 granting a Zoning Map Amendment pursuant to the Gurnee Zoning Ordinance for 5.38 acres located immediately east of 731 S. Route 21.

REMOVED 3. Approval of Ord. 2020 - annexing approximately 1.76 acres located at 16962 and 16944 Washington Street (approximately 85 east of the northeast corner of Washington Street and Hunt Club Road).

REMOVED 4. Approval of Ord. 2020 - granting a Zoning Map Amendment and a Special Use Permit pursuant to the Gurnee Zoning Ordinance for a car wash on property located at the northeast corner of Washington Street and Hunt Club Road (6498, 16962 and 16944 Washington Street).

5. Approval of Payroll for period ending April 24, 2020 in the amount of \$854,405.52.

6. Approval of Bills for the period ending May 4, 2020 in the amount of \$1,079,385.05.

It was moved by Trustee Garner, seconded by Trustee Ross to approve the Consent Agenda for an omnibus vote as read.

Roll call,

AYE: 6- Ross, Garner, O'Brien, Balmes, Hood, Thorstenson

NAY: 0- None

ABSENT: 0- None

Motion Carried.

Item #3 (removed from consent agenda for separate vote)

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to approve of Ord. 2020 - 35 annexing approximately 1.76 acres located at 16962 and 16944 Washington Street (approximately 85 east of the northeast corner of Washington Street and Hunt Club Road).

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSTAIN: 1- Hood

Motion Carried.

Item #4 (removed from consent agenda for separate vote)

It was moved by Trustee Ross, seconded by Trustee Balmes to approve of Ord. 2020 - 36 granting a Zoning Map Amendment and a Special Use Permit pursuant to the Gurnee Zoning Ordinance for a car wash on property located at the northeast corner of Washington Street and Hunt Club Road (6498, 16962 and 16944 Washington Street).

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSTAIN: 1- Hood

Motion Carried.

C. PETITIONS AND COMMUNICATIONS

1. Acknowledgement of Gurnee Teacher of the Year awards:
 - Stephanie Parker – Gurnee School District 56
 - Kathy Shinnars – Woodland School District 50
 - Laura Oeffling – Warren Township High School District 121

Mayor Kovarik stated due to COVID-19 the recipients were not in attendance at the meeting as past recipients were. She then congratulated each of the teachers.

Trustee Hood provided a summary of the program, selection process and people involved. He also congratulated the teachers.

2. Approval of staff and advisory board appointments as recommended by Mayor Kovarik:

Village Staff:

Village Administrator: Patrick Muetz

Community Development Director: David Ziegler

Village Engineer: Heather Galan

Public Works Director: Tom Rigwood

Police Chief: Brian Smith

Fire Chief/ ESDA Director: John Kavanagh

Finance Director: Brian Gosnell

Treasurer: Patrick Muetz

IMRF Agent: Brian Gosnell

Budget Officer: Patrick Muetz

Village Attorney: Bryan Winter

Deputy Village Clerk: Donna Dallas

Village Board:

Vice Chair – Term Expiring 4/30/21 Tom Hood

Planning and Zoning Board:

Board Chairman – Term Expiring 4/30/22 Jim Sula

Board Member – Term Expiring 4/30/22 Edwin Paff

Board Member – Term Expiring 4/30/22 Brian Baugh

Civil Service Commission:

Commissioner – Term Expiring 4/30/23 Gretchen Neddenriep

Ethics Commission:

Commissioner – Term Expiring 4/30/23 Barbara Swanson

Police Pension Board:

Board Member – Term Expiring 4/30/22 Ed Conarchy

Fire Pension Board:

Board Member – Term Expiring 4/30/22 Ed Conarchy

Administrative Hearing Officer:

Term Expiring 4/30/21 Yolanda Torrez

It was moved by Trustee O'Brien, seconded by Trustee Garner to approve of staff and advisory board appointments as recommended by Mayor Kovarik.

Roll call,

AYE: 6- Ross, Garner, O'Brien, Balmes, Hood, Thorstenson

NAY: 0- None

ABSENT: 0- None

Motion Carried.

3. Approval of Proclamation designating May 2020 as "Building Safety Month" in the Village of Gurnee.

Mayor Kovarik read into record.

It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve of Proclamation designating May 2020 as "Building Safety Month" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried.

4. Approval of Proclamation designating May 10 - 16, 2020 as "National Police Week" in the Village of Gurnee.

Mayor Kovarik read into record.

It was moved by Trustee O'Brien, seconded by Trustee Garner to approve of Proclamation designating May 10 - 16, 2020 as "National Police Week" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried.

5. Approval of Proclamation designating May 17 - 23, 2020 as "National Public Works Week" in the Village of Gurnee.

Mayor Kovarik read into record.

It was moved by Trustee Ross, seconded by Trustee Balmes to approve of Proclamation designating May 17 - 23, 2020 as "National Public Works Week" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried.

D. REPORTS

None.

Administrator Muetz stated Financial Impact Memo #3 has been provided to each Trustee for review. He stated as the Village receives more tax payments the information will be more detailed and provide a better understanding of the impact of COVID-19 on Village revenues.

E. OLD BUSINESS

None.

F. NEW BUSINESS

1. Approval of Ord. 2020 - granting a Special Use Permit pursuant to the Gurnee Zoning Ordinance for 1115 N. Hunt Club Road to allow a ground-mounted solar energy system.

Administrator Muetz stated Woodland District 50 requested this item be tabled while it explores installing the solar array on the roof.

Mayor Kovarik thanked the Trustees for taking the time to meet with Woodland one-on-one to learn about the project.

It was moved by Trustee Ross, seconded by Trustee Balmes to table New Business Item #1 to the May 18th Village Board meeting.

Roll call,

AYE: 6- Ross, Garner, O'Brien, Balmes, Hood, Thorstenson

NAY: 0- None

ABSENT: 0- None

Motion Carried.

2. Approval of Ord. 2020 - 37 authorizing the execution of an Intergovernmental Agreement between the Illinois State Toll Highway Authority, the County of Lake and the Village of Gurnee for improvements to the Stearns School Road Bridge.

Administrator Muetz said the Tollway and Lake County will be working to replace the Stearns School Road bridge over I-94. The ultimate design is a 5-lane cross section (2 of the 5 lanes will be put into service at a future date when Stearns is widened to 2 lanes in each direction). At the July 15, 2019 Village Board meeting a few different pedestrian options related to bridge replacement were discussed. The Village Board preferred adding a sidewalk to the south side of Stearns School Road from North Creek Drive (Gurnee Mills' north entrance) eastward to Lawson Blvd and to maintain the bike path on the north side of Stearns School Road as well. These improvements have been incorporated into the plans and reviewed by all parties involved. The FY 20/21 Approved Budget includes \$1.2 million for this project. The current estimate of cost is approximately \$1.1 million. The terms of the Intergovernmental Agreement indicate a Village payment of 35% due at time of Notice to Proceed (approximately scheduled for November 2020). The second payment of 35% would be due at time of substantial completion (approximately October 2021) and the final payment based on actual contract prices and final quantities due one year after substantial completion of construction (October 2022).

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of Ord. 2020 - 37 authorizing the execution of an Intergovernmental Agreement between the Illinois State Toll Highway Authority, the County of Lake and the Village of Gurnee for improvements to the Stearns School Road Bridge.

Roll call,

AYE: 6- Ross, Garner, O'Brien, Balmes, Hood, Thorstenson

NAY: 0- None

ABSENT: 0- None

Motion Carried.

G. PUBLIC COMMENT

None.

Closing Comments

None.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Kovarik adjourned the meeting at 7:18 p.m.

**Andrew Harris,
Village Clerk**