

**MINUTES OF THE REGULAR MEETING  
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL  
APRIL 20, 2020**

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**Call to Order**

Mayor Kovarik called the meeting to order at 7:00 p.m.

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**Other Officials in Attendance**

Patrick Muetz, Village Administrator; David Ziegler, Assistant Village Administrator/Community Development Director; Bryan Winter, Village Attorney; Brian Gosnell, Finance Director; Jack Linehan, Assistant to the Administrator

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**Roll Call**

**PRESENT: 6-Thorstenson, Ross, Garner, O'Brien, Balmes, Hood**  
**ABSENT: 0- None**

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**Pledge of Allegiance**

Mayor Kovarik led the Pledge of Allegiance.

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**A. APPROVAL OF  
CONSENT AGENDA**

It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve the Consent Agenda as presented.

**Roll call,**

**AYE: 6- Thorstenson, Ross, Garner, O'Brien, Balmes, Hood**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

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**B. CONSENT  
AGENDA /  
OMNIBUS VOTE**

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the April 6, 2020 Village Board meeting.
2. Approval of Ord. 2020-28 authorizing execution of a one-year contract with Eligo Energy LLC for the provision of 100% renewable electricity for the Village of Gurnee's Electrical Aggregation Program under a ComEd price-match program.
3. Approval of Ord. 2020-29 annexing and rezoning property at 35374 Juniper Street.
4. Approval of Ord. 2020-30 annexing and rezoning property at 35373 N. Spruce Street.
5. Approval of Ord. 2020-31 tolling certain deadlines for Village permits and licenses for liquor licenses, taxi drivers and companies and commercial solicitation permits due to the COVID-19 virus.
6. Approval of annual performance bonus (April 5, 2019 – April 5, 2020) of 10% for Village Administrator.
7. Approval of Payroll for period ending April 10, 2020 in the amount of \$825,189.75.
8. Approval of Bills for the period ending April 20, 2020, 2020 in the amount of \$1,603,692.52.

It was moved by Trustee Garner, seconded by Trustee Ross to approve the Consent Agenda for an omnibus vote as read.

**Roll call,**

**AYE: 6- Thorstenson, Ross, Garner, O'Brien, Balmes, Hood**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

**C. PETITIONS AND COMMUNICATIONS**

1. Approval of Proclamation designating April 24, 2020 as "Arbor Day" in the Village of Gurnee.

It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve designating April 24, 2020 as "Arbor Day" in the Village of Gurnee.

**Voice Vote: ALL AYE: Motion Carried.**

**D. REPORTS**

Assistant to the Village Administrator Jack Linehan gave a COVID-19 update and a demonstration of the interactive Lake County, IL dashboard which includes the number of cases and deaths in Lake County.

Comments/Questions:  
Trustee Ross asked if the Gurnee cases are by mailing address.

Assistant Linehan stated that the cases are by zip code.

Mayor Kovarik stated social distancing is working and she has talked to staff regarding making masks mandatory when shopping in Gurnee. She asked the Board to provide their opinion on this requirement to her individually.

Trustee Thorstenson asked if we are following the actions of other municipalities and if there are any that we can use as a baseline. Mayor Kovarik stated the Village is using guidance from the CDC. She further stated several cities and villages have adopted a mandatory rule regarding the use of masks.

Mayor Kovarik stated there are no items scheduled to discuss at the upcoming Committee of the Whole meeting.

It was moved by Trustee Balmes, seconded by Trustee O'Brien that the April 27<sup>th</sup> Committee-of-Whole be cancelled.

**Voice Vote: ALL AYE: Motion Carried.**

**E. OLD BUSINESS**

None.

**F. NEW BUSINESS**

1. Approval of Ord. 2020-32 authorizing the Village President and Village Clerk to execute an Annexation Agreement between the Village of Gurnee, Terrance Marzec and Anna M. Marzec as owners, and Papo's 2, LLC as contract purchaser.

This request was presented at the Public Hearing.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve authorizing the Village President and Village Clerk to execute an Annexation Agreement between the Village of Gurnee, Terrance Marzec and Anna M. Marzec as owners, and Papo's 2, LLC as contract purchaser.

**Roll call,**

**AYE: 5- Thorstenson, Ross, Garner, O'Brien, Balmes**

**NAY: 0- None**

**ABSTAIN: 1- Hood**

**ABSENT: 0- None**

**Motion Carried.**

2. Approval of Ord. 2020-33 amending the Annual Budget of the Village of Gurnee, County of Lake, State of Illinois, for the Fiscal Year beginning May 1, 2020 and ending April 30, 2021.

Village Administrator Muetz stated the following adjustments justify a budget amendment:

- General Fund – Expenditure reduction of \$925 thousand
  - Eliminate the Transfer from the General Fund to the Capital Fund of \$675 thousand.
  - Reduce the Economic Development Reserve from \$300

thousand to \$50 thousand.

- Motor Fuel Tax Fund – Expenditure increase of \$1 million
  - Increase the expenditure for the road program to \$1 million to replace the capital transfer of \$675 thousand from the General Fund and relieve \$325 thousand from the Capital Fund to partially offset anticipated reduced Home Rule Sales tax receipts.
- Capital Fund – Expenditure reduction of \$325 thousand
  - Net impact of removing the \$675 thousand General Fund transfer and utilizing \$1 million in MFT funds for the road program.
- Water & Sewer Operating Fund – Revenue increase of \$400 thousand
  - Utilize the IEPA loan for the remaining expenditures related to the Knowles Road water tower.

It was moved by Trustee Balmes, seconded by Trustee Ross to approve amending the Annual Budget of the Village of Gurnee, County of Lake, State of Illinois, for the Fiscal Year beginning May 1, 2020 and ending April 30, 2021.

**Roll call,**

**AYE: 6-Thorstenson, Ross, Garner, O'Brien, Balmes, Hood**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

3. Approval of Engineering Division's recommendation to award the 2020 Street Maintenance Resurfacing Program to the low bidder, J.A. Johnson Paving Company, at a cost of \$3,130,018.50.

Village Administrator Muetz gave a review stating that The Village budgeted \$5.4 million for transportation system improvements in the FY 20/21 budget. Of the \$5.4 million, \$3.7 million is ear-marked for reconstruction/resurfacing. The 2020 Street Resurfacing Program consists of 3.65 miles of street resurfacing/rehabilitation and pavement patching. A few of the roadways to be resurfaced include Delany between Old Grand and 41, Clearview Court, Leonard Drive, Cross Road, Deer Run, Northwestern Avenue, as well as patching in numerous locations throughout the Village. He stated the Pavement Condition Index breakdown for the 2020 program includes 4% rated as "Failed", 42% rated as "Poor", 43% rated "Marginal" and 11% rated as "Good." The section rated as "Good" is Delany Road between Old Grand and 41 where is there a major patch due to water main replacement last year. On April 9, 2020 the Village opened 3 bids related to the program. J.A. Johnson was the low bidder at \$3.13 million. The Engineer's estimate for the program was \$3.42 million.

Trustee O'Brien questioned the status of the MFT Resolution approved at the April 6, 2020 meeting.

Village Administrator Muetz stated the paperwork has been submitted to the State and the Village is awaiting final approval.

It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve the Engineering Division's recommendation to award the 2020 Street Maintenance Resurfacing Program to the low bidder, J.A. Johnson Paving Company, at a cost of \$3,130,018.50.

**Roll call,**

**AYE: 6- Thorstenson, Ross, Garner, O'Brien, Balmes, Hood**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

**G. PUBLIC COMMENT**

None.

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**Closing Comments**    None.

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**Adjournment**    It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

**Voice Vote:    ALL AYE:    Motion Carried.**

Mayor Kovarik adjourned the meeting at 7:20 p.m.

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**Donna R. Dallas,  
Deputy Clerk**