

**MINUTES OF THE REGULAR MEETING  
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL  
OCTOBER 8, 2018**

**Call to Order**

Mayor Kovarik called the meeting to order at 7 p.m.

**Other Officials in Attendance**

Patrick Muetz, Village Administrator; David Ziegler, Assistant Village Administrator / Community Development Director / Village Engineer; Bryan Winter, Village Attorney; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; Tom Rigwood, Director of Public Works; John Kavanagh, Fire Chief; Jesse Gonzalez, Police Detective, Jack Linehan, Assistant to the Administrator

**Roll Call**

**PRESENT: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs**  
**ABSENT: 0- None**

**Pledge of Allegiance**

Led by Boy Scout Troop 627.

**A. PUBLIC COMMENT**

None.

**B. APPROVAL OF CONSENT AGENDA**

It was moved by Trustee Balmes, seconded by Trustee Garner to approve the Consent Agenda as presented.

**Roll call,**

**AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs**  
**NAY: 0- None**  
**ABSENT: 0- None**  
**Motion Carried.**

**C. CONSENT AGENDA / OMNIBUS VOTE**

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of the minutes from the September 24, 2018 Village Board meeting.
2. Approval of request from Utility Division to purchase twelve Sensus Omni C2 compound water meters from Core & Main at a cost of \$20,688.00.
3. Approval of Payroll for period ending September 28, 2018 in the amount of \$840,754.03.
4. Approval of Bills for the period ending October 8, 2018 in the amount of \$585,397.49.

It was moved by Trustee Garner, seconded by Trustee Ross to approve the Consent Agenda for an omnibus vote as read.

**Roll call,**

**AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs**  
**NAY: 0- None**  
**ABSENT: 0- None**  
**Motion Carried.**

**D. PETITIONS AND COMMUNICATIONS**

1. Approval of a Proclamation designating October 7 - 13, 2018 as "Fire Prevention Week" in the Village of Gurnee.

Mayor Kovarik read the Proclamation into record.

It was moved by Trustee Thorstenson, seconded by Trustee Ross to approve of a Proclamation designating October 7 - 13, 2018 as "Fire Prevention Week" in the Village of Gurnee.

**Voice Vote: ALL AYE: Motion Carried**

2. Approval of a Proclamation designating October 23 - 31, 2018 as "Red Ribbon Week" in the Village of Gurnee.

Mayor Kovarik read the Proclamation into record.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of a Proclamation designating October 23 - 31, 2018 as "Red Ribbon Week" in the Village of Gurnee.

**Voice Vote: ALL AYE: Motion Carried**

3. Presentation by the United Way of Lake County regarding 2-1-1 program and consideration of contribution request in the amount of \$10,000.00 from the Village of Gurnee.

Mayor Kovarik stated that she invited United Way of Lake County and Lake County Board Member Steve Carlson to tonight's meeting to inform the Board of the 2-1-1 initiative, which provides a comprehensive and thorough service that effectively addresses financial, domestic, health and disaster-related need of individuals in Lake County. She further stated that these services resonated with the Village's day to day operations and the requests that are received regarding these issues.

United Way Manager, Deanna Olmem addressed the Board regarding 2-1-1, a 24 hour a day, 365 days per year health and human resource service. She stated 2-1-1 will be focused on resources such supplemental food and nutrition programs, shelter and housing options and utilities assistance, emergency information, disaster/crisis relief, employment and education opportunities, services for veterans, health care, vaccination and health epidemic information, addiction prevention and rehabilitation programs, support groups for individuals with mental illnesses or special needs, physical and/or emotional domestic abuse. Once implemented, 2-1-1 can assist those who are not able to navigate the online resources themselves or who are not able to access the internet. This will reduce the number of calls the Village, as well as and other entities receive on a daily basis. The 2-1-1 system can also assist during times of disaster by directing non-emergency calls away from 9-1-1. Miss Olmem gave a review of the system, how it will work, and stated the benefits to the community which include the collection important data to be used as a community and planning tool; central point of access; early intervention and a resource for elected officials. Ms. Olmem further stated that the Chicago Metropolitan area, including Lake County, is the only area in the United States that does not have a fully covered 2-1-1 system.

United Way recognizes that 2-1-1 cannot be implemented through their work alone and has been working closely with Lake County Board Member Steve Carlson, as well as other municipalities and townships to come on board and provide funds available for 2-1-1.

**Steve Carlson,  
Lake County Board  
Member, District 7**

Lake County Board Member Steve Carlson addressed the Board and stated he's in support of the program and stated he anticipates the \$80,000 will be approved by the County Board for this initiative. He further stated the impact 2-1-1 will have on the County and asked the Village Board for their continued support.

The Mayor stated her support of 2-1-1 Lake County and how extremely valuable it would be to village residents. She further reiterated \$10,000 request is a one-time only contribution to support the launch of the service.

Questions/Comments:

Trustee Balmes asked about long-term funding, coordination of area services, and background checks of individuals seeking service.

Ms. Olmem stated that with the anticipated \$80,000 Lake County Board contribution, 2-1-1 will be close to 100% funded for the first year. Years 2 through 5 five funding will be secured through corporate and business partners, individuals, local townships, county government, and non-profits. In terms of coordinating services, United Way is working with over 55 different organizations with a

broad range of services to ensure representation. Lastly, eligibility requirements will be established for each type of service an individual may be seeking.

Trustee Garner stated his support for assisting people in need.

Trustee Thorstenson asked if United Way manages 2-1-1 throughout the country and if there is a Performa established. Ms. Olmem stated that in most cases, 2-1-1 is managed by United Way and they have looked at best practices working with 211 specialists to establish an enhanced program.

Trustee Thorstenson asked if a Board exists that includes government entities. Ms. Olmem stated they have the United Way of Lake County Board in addition to a Task Force specific for the 2-1-1 program.

Trustee Thorstenson asked if a staffing commitment has been secured. Ms. Olmem stated the call center is staffed by 68 full and part-time individuals, as well as an on-call team.

Trustee Jacobs echoed all of the support and asked about long-term sustainability. Ms. Olmem gave history of 2-1-1 and its inception including fundraising efforts to maintain sustainability.

After final comments by Mayor Kovarik, it was moved by Trustee Garner, seconded by Trustee Jacobs to approve a \$10,000 contribution to United Way of Lake County's 2-1-1 program.

**Roll call,**

**AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

**E. REPORTS**

None.

**F. OLD BUSINESS**

None.

**G. NEW BUSINESS**

1. Approval of request from 795 Depot Road for relief from Gurnee Municipal Code Section 66-135 which limits residential driveways to one per 65 feet of frontage measured at the property line.

Village Administrator Muetz informed the Board the Village has received a request related to the development of 795 Depot Road which is a vacant property. The property is currently zoned R-4, Two Family Residential District. In accordance with GMC Section 66-135 residential driveways in the public right-of-way are limited to one per 65 feet of frontage, which has been interpreted to require 130 feet of frontage in order to obtain a second driveway. This property has about 100 feet of frontage. The owner intends to construct a new 2-unit building with garages on the ends, thus requiring separate driveways. This request contains 2 separate living units, separate driveways are reasonable and justifiable. The property directly south of 795 Depot has less frontage (approximately 80 feet) and two driveways to access each side of the duplex located there. The two driveways would be consistent with the surrounding area. The request has received staff approval.

It was moved by Trustee Ross, seconded by Trustee Thorstenson to approve of request from 795 Depot Road for relief from Gurnee Municipal Code Section 66-135 which limits residential driveways to one per 65 feet of frontage measured at the property line.

**Roll call,**

**AYE: 5- Ross, Garner, Balmes, Thorstenson, Jacobs**

**NAY: 0- None**

**ABSTAIN: 1- Hood**

**ABSENT: 0- None**

**Motion Carried.**

2. Approval of renewals related to the Village's self-insured medical plan:

- Health Insurance Plan's Stop Loss Coverage a period of 12 months with Blue Cross Blue Shield of Illinois at an estimated cost of \$414,261.00 and \$17,168.00 for aggregate coverage; and
- Administrative Services Only contract for a period of 12 months with Blue Cross Blue Shield of Illinois at a rate of \$72.37 per employee per month and adjusted for anticipated annualized prescription rebates of \$87,797.00.

Human Resources Director Christine Palmieri gave a review of the Village's self-insured health plan. As outlined, Blue Cross Blue Shield of Illinois (BCBSil) is the current administrative services provider. In light of current market trends, BCBSil submitted the Village a favorable renewal quote. To date, the Village and its employees have been very pleased with the service provided by BCBSil.

As it relates to claims administration and network utilization, BCBSil held the cost at \$72.37 per employee per month. This represents no adjustment over the current rate.

Staff is also recommending to continue with the MDLive 24 hour telehealth service. This is the third year we have offered the service. She stated while we have not seen the savings and utilization we would like to, staff would like to give the program one more try and increase marketing of the program to try to increase usage and savings. Staff will reevaluate in 2019.

It was moved by Trustee Balmes, seconded by Trustee Jacobs to approve of renewals related to the Village's self-insured medical plan:

**Roll call,**

**AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

3. Approval of group dental insurance renewal with Delta Dental – 0% rate adjustment for 12-month period beginning January 1, 2019.

Human Resources Director Christine Palmieri stated staff has been very happy with the level of service and coverage provided by Delta Dental. The current contract was for a 12 month period which expires December 31, 2018. Delta provided the Village another 1 year renewal at 0% rate adjustment.

It was moved by Trustee Jacobs, seconded by Trustee Garner to approve of group dental insurance renewal with Delta Dental – 0% rate adjustment for 12-month period beginning January 1, 2019.

**Roll call,**

**AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

4. Approval of Ord. 2018–14 approving an Intergovernmental Agreement regarding Regional 911 Consolidation.

Village Administrator Muetz gave a review stating the Village of Gurnee and the Northeast Lake County Consolidated ETSB (NLCC-ETSB) are actively participating in the County's effort to explore 911 consolidation on a county-wide scale. This agreement includes things such as how the financial contribution will be spent, the governance structure, responsibilities of the Policy and Operations Committee and engaging a Project Manager and Project Consultant. Some of these items have already been set in motion with the County hiring a project manager, as well as staff participating on the Policy and Operations Committees. Staff and Attorney Winter have reviewed the Intergovernmental Agreement and are agreeable to the terms.

It was moved by Trustee Balmes, seconded by Trustee Jacobs to approve of Ord. 2018-14 approving an Intergovernmental Agreement regarding Regional 911 Consolidation.

**Roll call,**

**AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

---

**H. PUBLIC COMMENT**

None.

---

**Adjournment**

It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

**Voice Vote: ALL AYE: Motion Carried.**

Mayor Kovarik adjourned the meeting at 7:40 p.m.

---

**Donna Dallas  
Deputy Village Clerk**