

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
MARCH 6, 2017**

Call to Order

Mayor Kovarik called the meeting to order at 7:03 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; Bryan Winter, Village Attorney; Scott Drabicki, Village Engineer; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; Chris Velkover, Information Systems Director; Tom Rigwood, Director of Public Works; Fred Friedl, Fire Chief; John Kavanagh, Deputy Fire Chief; Kevin Woodside, Police Chief; Saundra Campbell, Deputy Police Chief; Ellen Dean, Economic Development Director, Jack Linehan, Assistant to the Administrator

Roll Call

PRESENT: 6- Balmes, Hood, Wilson, Ross, Garner, Thorstenson
ABSENT: 0-None

Pledge of Allegiance

Mayor Kovarik led the Pledge of Allegiance.

A. PUBLIC COMMENT

Mayor Kovarik thanked Jack Linehan for an outstanding Volunteer Fair. She stated it was a huge success and very well attended by both organizations in need and residents willing to help out.

B. APPROVAL OF CONSENT AGENDA

It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve the Consent Agenda as presented.

Roll call,

AYE: 6- Balmes, Hood, Wilson, Ross, Garner, Thorstenson
NAY: 0- None
ABSENT: 0- None
Motion Carried.

C. CONSENT AGENDA / OMNIBUS VOTE

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the February 20, 2017 Village Board meeting.
2. Approval of Engineering Division's recommendation to award Richard A. Welton Village Plaza paver project to the low bidder, Alaniz Landscapes, at a cost of \$30,624.00.
3. Approval of Engineering Division's recommendation to award 2017 Cracksealing Program to Patriot Pavement Maintenance at a cost not to exceed \$75,000.00 (Lake County Municipal League Cooperative Purchasing Program).
4. Approval of request to allow Economic Development Director Ellen Dean to attend the International Council of Shopping Centers RECon in Las Vegas, NV from May 21 – 24, 2017 at a cost not to exceed \$2,000.00.
5. Approval of request to set bid date of March 24, 2017 for the 2017 Network Equipment Project #1.
6. Approval of Payroll for period ending February 18, 2017 in the amount of \$752,963.02.
7. Approval of Payroll Transfer Journal for period ending February 18, 2017 in the amount of \$742,689.59.
8. Approval of Bills for the period ending March 6, 2017 in the amount of \$451,679.23.

It was moved by Trustee Balmes, seconded by Trustee Ross to approve the Consent Agenda for an omnibus vote as read.

Roll call,

AYE: 6- Balmes, Hood, Wilson, Ross, Garner, Thorstenson
NAY: 0- None
ABSENT: 0- None
Motion Carried.

D. PETITIONS AND COMMUNICATIONS

1. Approval of a Proclamation designating March as Women's History Month in the Village of Gurnee.

Mayor Kovarik read proclamation into record.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of a Proclamation designating March as Women's History Month in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried

2. Approval of Mayor Kovarik's recommendation to appoint Ed Conarchy to the Police Pension Board (Mike Amrozowicz resignation replacement).

Mr. Conarchy briefly introduced himself to the Board.

It was moved by Trustee Thorstenson, seconded by Trustee Ross to approve of Mayor Kovarik's recommendation to appoint Ed Conarchy to the Police Pension Board (Mike Amrozowicz resignation replacement).

Roll call,

AYE: 6- Balmes, Hood, Wilson, Ross, Garner, Thorstenson
NAY: 0- None
ABSENT: 0- None
Motion Carried.

E. REPORTS

None.

F. OLD BUSINESS

None.

G. NEW BUSINESS

1. Approval of request from the Police Department to waive the formal bidding process and award Communication Center work station reconfiguration and carpet replacement project to Xybix at a total cost of \$121,014.98.

Mr. Muetz said the Communications Center is in need of furniture reconfiguration. This is a result of both Consolidation, as well as the transition to positional dispatching. While the furniture is being reconfigured, it also makes sense to replace the carpet in the Center. The current carpet is the original from 2004.

Mr. Muetz said the furniture in the Center was designed and installed by Xybix in 2004. Since that time, the Village has worked with Xybix to replace and make small modifications as needed. Staff has been very pleased with the level of service and quality of equipment provided by Xybix. As Xybix is the original provider and has proven itself to be a quality company, the Police Department reached out to the company to assist with this project. Xybix and staff have agreed that the project must be completed in two phases in order to reduce the impact on Center operations. Phase 1 will reconfigure 3 work stations and replace all the carpet in the Center. Phase 2 will reconfigure the remaining 3 work stations. Staff will be requesting reimbursement for Phase 1 via available state consolidation grant funding. Conducting the reconfiguration now will allow the Center to be ready to absorb Zion in July.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of request from the Police Department to waive the formal bidding process and award Communication Center work station reconfiguration and carpet replacement project to Xybix at a total cost of \$121,014.98.

Roll call,

AYE: 6- Balmes, Hood, Wilson, Ross, Garner, Thorstenson
NAY: 0- None
ABSENT: 0- None
Motion Carried.

2. Approval of Ord. 2017 - 10 authorizing execution of a Professional Services Agreement with Bollinger, Lach & Associates, Inc. for engineering services for the 2017 Roadway Rehabilitation Program.

Mr. Muetz said staff is requesting to contractual assistance for construction oversight related to the 2017 Roadway Rehabilitation and Water Main Projects. Engineering is recommending two contractual employees, one to focus on pavement, with the other focusing on the water main projects throughout the Village.

Mr. Muetz said this contract with Bollinger, Lach is for two contractual employees for 20 weeks. The cost for the resident engineer (pavement focus) is \$100,000, while the utility engineer (water main focus) is \$60,000. The Village has used Bollinger, Lach in the past. More specifically, Mr. Muetz said the Village has used the two contractual employees who will be assigned to the Village and staff has been very pleased with them.

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to approve of Ord. 2017 - 10 authorizing execution of a Professional Services Agreement with Bollinger, Lach & Associates, Inc. for engineering services for the 2017 Roadway Rehabilitation Program.

Roll call,

AYE: 6- Balmes, Hood, Wilson, Ross, Garner, Thorstenson

NAY: 0- None

ABSENT: 0- None

Motion Carried.

3. Discussion of option to pursue STP Grant funding to rehabilitate Almond Road.

Village Engineer Scott Drabicki stated that last year the Village identified that Almond Road would need to be resurfaced in the near future. The plan originally was to work on it in 2017, however, the CLCJAWA project came up Almond Road this year and therefore delayed the resurfacing work by one year. Staff is planning now to start the resurfacing in 2018. This will allow the CLCJAWA project in this area to be completed. To fund the project, the Village can either apply for Federal grant funding or fund it in-house with Village resources. Staff is looking for direction from the Village Board on which option to pursue.

Engineer Drabicki then reviewed the pros and cons of both options. He stated that conducting the work in-house will increase the Village's out of pocket, but does not open up the Village to Federal requirements which increase the overall cost and eliminates unknowns related to timing. Federal grant funding will also require an upfront investment of \$250,000 to determine the scope of the project.

Mayor Kovarik briefly explained why she believes Federal funding is risky. She stated the federal requirements result in "over building" roadways and increases the overall cost of the project. She also stated the repaving of the roadway cannot be delayed.

Trustee Thorstenson asked if intersection improvements are part of this.

Mr. Drabicki yes, we are looking at putting a mini-roundabout at Almond and Dada Drive. This improvement is included in both funding options.

Trustee Thorstenson asked which amount is listed in the budget.

Mr. Drabicki said it is not in this year's budget. It would be included in the FY 18/19 budget.

Mayor Kovarik said the roadway is in rough shape currently and having residents wait another year or more if Federal funding is utilized is a big risk.

Trustee Balmes said she would rather be in control of the project and pay a little more. She said this way the residents will be

inconvenienced less.

Trustee Ross said we should have more money once KeyLime Cove is up and running again.

Trustee Garner said basically we pay more to have control and eliminate the uncertainties and unknowns. He asked if this project would start next year.

Mr. Drabicki said the resurface would begin in 2018.

Trustee Balmes asked when CLCJAWA's project will be complete

Mr. Drabicki said they will be out by mid- to late-summer.

Trustee Hood said the number is \$830,000.

Mr. Drabicki said he thinks that number accurately reflects the cost difference between Federal funding requirements and local costs.

Trustee Hood asked if the \$1.5 million includes the upfront cost of \$250,000.

Mr. Drabicki said it did not include the \$250,000.

Trustee Wilson said the Federal government is looking at infrastructure improvements and asked if this project would be included as part of those improvements.

Mr. Drabicki said could be but he is not sure.

Trustee Thorstenson said she is in favor of the Village handling the project because the road is highly traveled and it is better to have it in our control since so many projects are not under our control.

Mayor Kovarik said it sounds like the Board is in agreement and staff is directed to approach it using local resources.

- 4. Approval of Ord. 2017 - authorizing execution of a Professional Services Agreement with Civiltech Engineering, Inc. for Phase 1 and Phase 2 services for the Almond Road STP Grant Project in an amount not to exceed \$250,000.00.

Item withdrawn.

H. PUBLIC COMMENT

None.

Closing Comments

None.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Kovarik adjourned the meeting at 7:30 p.m.

**Andrew Harris,
Village Clerk**