

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
MARCH 20, 2017**

Call to Order

Mayor Kovarik called the meeting to order at 7:00 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; David Ziegler, Assistant Village Administrator/Community Development Director; Bryan Winter, Village Attorney; Tom Rigwood, Director of Public Works; Fred Friedl, Fire Chief; John Kavanagh, Deputy Fire Chief; Kevin Woodside, Police Chief; Saundra Campbell, Deputy Police Chief; Ellen Dean, Economic Development Director, Jack Linehan, Assistant to the Administrator

Roll Call

PRESENT: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes
ABSENT: 0- None

Pledge of Allegiance

Mayor Kovarik led the Pledge of Allegiance.

A. PUBLIC COMMENT

**Ben Grasmick
Grayson Becker**

Two students from Prairie Crossing Charter School presented a prepared speech to the Board regarding the blanding's turtle and its possible extinction. They are requesting permission to put seasonal signage on Dada Drive along the Bittersweet wetlands to help inform the public of a crossing in this area.

Mayor Kovairk said we should make an effort to protect the turtles and it is feasible to put seasonal signage.

B. APPROVAL OF CONSENT AGENDA

It was moved by Trustee Balmes, seconded by Trustee Garner to approve the Consent Agenda as presented.

Roll call,

AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes

NAY: 0- None

ABSENT: 0- None

Motion Carried.

C. CONSENT AGENDA / OMNIBUS VOTE

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the March 6, 2017 Budget Hearing and Village Board meeting.
2. Approval of Ord. 2017 - 11 approving and publishing the official Zoning Map of the Village of Gurnee.
3. Approval of Ord. 2017 - 12 approving and authorizing the grant of a non-exclusive permanent utility easement to the Central Lake County Joint Action Water Agency (CLCJAWA) on Village property.
4. Approval of Ord. 2017 - 13 accepting the Final Plant of NorState Bank Subdivision.
5. Approval of Res. 2017 - 03 approving a contract with Dynegy Energy Services for the provision of electricity for pump stations.
6. Approval of Payroll for period ending March 4, 2017 in the amount of \$746,747.42.
7. Approval of Payroll Transfer Journal for period ending March 4, 2017 in the amount of \$736,325.44.
8. Approval of Bills for the period ending March 20, 2017 in the amount of \$908,890.72.

It was moved by Trustee Garner, seconded by Trustee Wilson to approve the Consent Agenda for an omnibus vote as read.

Roll call,

AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes

NAY: 0- None

ABSENT: 0- None

Motion Carried.

D. PETITIONS AND COMMUNICATIONS

1. Administration of Oath of Office for the promotion of Police Officer William Stashkiw to Police Sergeant.

Chief Woodside introduced Officer Stashkiw to the Board and briefly spoke about his accomplishments over the past 15 years. Mayor Kovarik administered the Oath of Office and Sergeant Stashkiw introduced his family to the Board and thanked everyone for their support.

2. Approval of Proclamation designating April as "Fair Housing Month" in the Village of Gurnee.

Mayor Kovarik read proclamation into record.

It was moved by Trustee Thorstenson, seconded by Trustee Wilson to approve of a Proclamation designating April as "Fair Housing Month" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried

3. Approval of Proclamation designating April as "Alcohol Awareness Month" in the Village of Gurnee.

Mayor Kovarik read proclamation into record.

It was moved by Trustee Balmes, seconded by Trustee Wilson to approve of a Proclamation designating April as "Alcohol Awareness Month" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried

4. Reminder: FY 2017/2018 Budget Hearing – 6:40pm, April 3, 2016

E. REPORTS

None.

F. OLD BUSINESS

None.

G. NEW BUSINESS

1. Approval of Ord. 2017 - 14 granting variations pursuant to the Gurnee Zoning Ordinance for 123 N. O'Plaine Road (Lake County Children's Advocacy Center).

Mr. Muetz said the Lake County Children's Advocacy Center is located at 123 N. O'Plaine Road and is zoned P - Public. He said last year the Village granted a variance for a fence to be placed in the corner side setback. It was stated that the area inside the fence would be used for a children's healing garden. When the fence permit was submitted, it indicated a pergola and play structure would be installed in the area inside the fence. Under the old Zoning Ordinance, these structures would be permitted. Under the new Zoning Ordinance, a variance is needed. The applicant is at a point now where they would like to move forward with installing the pergola and play structure. As such, the following has been requested:

- Variance to allow a play structure to encroach into the corner side yard setback; and
- Variance to allow a pergola to encroach into the corner side yard setback and front yard.

Mr. Muetz said the pergola would be placed in the northwest corner of the property and the play structure in the northeast corner, both inside the fence and landscaping. The request was before the Planning & Zoning Board on March 1st and received a unanimous favorable recommendation.

**Mike Nerheim
Lake County State's
Attorney**

Lake County State's Attorney Mike Nerheim briefly spoke about the importance of making the Lake County Children's Advocacy Center more inviting and comforting for the children. He thanked Village Staff for their work on this project and thanked the Board for their consideration.

It was moved by Trustee Ross, seconded by Trustee Balmes to approve of Ord. 2017 - 14 granting variations pursuant to the Gurnee Zoning Ordinance for 123 N. O'Plaine Road (Lake County Children's Advocacy Center).

Roll call,

AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes

NAY: 0- None

ABSENT: 0- None

Motion Carried.

2. Approval of request from the Information Systems Division to waive the formal bidding process and execute a Master Services Agreement and Sales Order Agreement with Comcast Cable Communications Management, LLC for 36 months of Metro Ethernet Services at a cost of \$2628.00 per month.

Mr. Muetz said that information between Gurnee Dispatch Center and the Zion Police Department is proposed to be transmitted via two networks: 1) a wireless network that includes equipment on various antenna structures and water towers and 2) a fiber optic connection (MetroEthernet). Given the critical nature of this information, staff from both organizations strongly feel a redundant back-up system is prudent. To serve this purpose, Info Systems staff is proposing to move forward with the MetroEthernet solution. The Division spoke with both Comcast and AT&T, who are service providers of this service. After discussion, staff is recommending the Village enter a service agreement with Comcast for the first phase of the project. With a 60 – 90 day lead time, it prudent the Village enter this agreement now and get the process started. The monthly cost will be submitted to the JETSB for reimbursement.

Trustee Thorstenson said she was glad the Village is taking advantage of the 36 month contract.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of request from the Information Systems Division to waive the formal bidding process and execute a Master Services Agreement and Sales Order Agreement with Comcast Cable Communications Management, LLC for 36 months of Metro Ethernet Services at a cost of \$2628.00 per month.

Roll call,

AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes

NAY: 0- None

ABSENT: 0- None

Motion Carried.

3. Approval of request from the Police Department to waive the formal bidding process and purchase Computer Aided Dispatch Licensing and other related 911 Dispatch applications/licensing from Public Safety Services Incorporated (PSSI) at a total cost of \$105,120.00. (City of Zion and Beach Park Fire Protection District dispatch consolidation projects).

Mr. Muetz said as a part of the project to bring Zion and the Beach Park Fire Protection District into our Communications Center for dispatching by Gurnee personnel, additional software license and application purchases are necessary. Mr. Muetz said the Village uses Public Safety Systems Incorporated (PSSI) for computer aided dispatch, records managements and other software needs related to dispatching operations. Staff reached out to PSSI to obtain quotes to obtain the additional licensing and applications needed to get Zion and Beach Park Fire on our systems. PSSI quoted the Village a cost of \$105,120.00. This cost includes upfront discounts of over \$215,000 as these licenses and applications are "add-ons" to our current system (vs. starting from scratch). In addition, the Village has a longstanding relationship with PSSI and routinely works in

conjunction with it to test new applications and software. This relationship helps as we work to negotiate lower prices with PSSI. The cost of the add-on licenses and applications has been included in the grant application for reimbursement from the State. We should know whether we will receive grant funding in June. Given the tight timeline staff believes it's important to get working on obtaining the needed licensing.

Trustee Garner asked if this was a one-time cost.

Mr. Muetz said the licensing and applications will be a one-time cost, but there are annual maintenance fees that will be billed by PSSI.

It was moved by Trustee Wilson, seconded by Trustee Thorstenson to approve of request from the Police Department to waive the formal bidding process and purchase Computer Aided Dispatch Licensing and other related 911 Dispatch applications/licensing from Public Safety Services Incorporated (PSSI) at a total cost of \$105,120.00. (City of Zion and Beach Park Fire Protection District dispatch consolidation projects).

Trustee Balmes asked if there has been any delay in ETSB funds.

Mr. Muetz stated those funds have not been delayed at all.

Roll call,

AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes

NAY: 0- None

ABSENT: 0- None

Motion Carried.

4. Approval of Public Works Department's recommendation to waive the formal bidding process and award Crescent Avenue Lift Station SCADA Upgrades to B&W Control Systems Integration at a cost of \$40,880.00.

Mr. Muetz said the 2014 SCADA Master Plan prepared by B&W identified integrating lift stations into the SCADA system. In 2014 this was not seen as a priority and other items were addressed. The Crescent Avenue Sanitary Lift Station has been having alarm issues. This has results in sewage back-ups in residential homes in this area, with one home experiencing two back-ups in a very short amount of time. The Village works with B&W as it relates to our SCADA system. The proposal by B&W would tie the Crescent Avenue Lift Station into SCADA and address the alarm issues that have been experienced. Half of the cost will be a one-time cost related to tying in the lift station. This lift station will serve as the foundation to tie in the other lift stations. Given that B&W has designed and implemented the Village's SCADA system, staff does not believe the formal bidding process will result in a cost savings. As such, the Department is requesting to forgo that process and award the work to B&W at a cost of \$40,880. There is sufficient funding in the FY 16/17 Budget to complete this work.

Trustee Wilson said the Yates family is very thankful for everything the Village has done to rectify the situation.

Trustee Thorstenson asked if we have a timeline for implementation since there is a risk until the lift station is tied in.

Mr. Rigwood said right now we manually monitor the station every 4 hours to help reduce the risk of this happening again. He continued to state Baxter & Woodman will get started on this immediately if approved.

It was moved by Trustee Wilson, seconded by Trustee Garner to approve of Public Works Department's recommendation to waive the formal bidding process and award Crescent Avenue Lift Station SCADA Upgrades to B&W Control Systems Integration at a cost of \$40,880.00.

Roll call,

AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes

NAY: 0- None

ABSENT: 0- None

Motion Carried.

5. Approval of Public Works Department's recommendation to award Well #1 Interior Replumbing Project to the low bidder, Dahme Mechanical Industries, Inc., at a cost of \$47,888.00.

Mr. Muetz now that the underground work related to Well #1 has been completed, the final major improvement needed is inside the well house. This work will include replacing valves, removing a 10 cubic yard water softener tank, and new piping. All of this work will bring the well up to American Water Works Association standards and have it finally ready to serve as a reliable emergency water supply source should our CLCJAWA supply be interrupted and the Waukegan back-up is not available. Public Works solicited proposals from five different businesses capable of completing the work. Of the five, only two submitted a proposal. Dahme Mechanical was the low bidder at \$47,888.00. Funding was earmarked in this year's budget and remains available for this work.

It was moved by Trustee Wilson, seconded by Trustee Balmes to approve of Public Works Department's recommendation to award Well #1 Interior Replumbing Project to the low bidder, Dahme Mechanical Industries, Inc., at a cost of \$47,888.00.

Roll call,

AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes

NAY: 0- None

ABSENT: 0- None

Motion Carried.

6. Approval of Engineering Division's recommendation to award the 2017 Roadway Rehabilitation and Water Main Improvement Project (Magnolia/Emerald/Old Grand) to the low bidder, V3 Construction Group, Ltd. at a cost of \$1,981,900.00.

Mr. Muetz said the FY 17/18 Budget includes Phase 3 of the Magnolia Avenue reconstruction (pavement and water main), as well as intersection and water main improvements at Emerald & Old Grand. The Engineering Division received proposals from six companies, with pricing ranging from \$1,981,900 to \$2,095,340. The low bidder was V3 Construction out of Woodridge, IL. The Village has not worked with V3 in the past, but checked references and qualifications. Everything came back very positive. As such, staff is recommending to award this work to V3. He concluded by stating this is half of the 2017 roadway program, the second half will be resurfacing.

It was moved by Trustee Thorstenson, seconded by Trustee Garner to approve of Engineering Division's recommendation to award the 2017 Roadway Rehabilitation and Water Main Improvement Project (Magnolia/Emerald/Old Grand) to the low bidder, V3 Construction Group, Ltd. at a cost of \$1,981,900.00.

Roll call,

AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes

NAY: 0- None

ABSENT: 0- None

Motion Carried.

H. PUBLIC COMMENT

None.

Closing Comments

None.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Kovarik adjourned the meeting at 7:39 p.m.

**Andrew Harris,
Village Clerk**

