

**MUNICIPALITY OF THE NORTHEAST LAKE COUNTY
CONSOLIDATED ETSB REGULAR MEETING
02/09/2021 10:00 AM, GURNEE VILLAGE HALL**

Administrative

Call to Order & Roll Call

Chairman Velkover called the meeting to order at 10:00 am.

Present: Velkover, Gosnell, Mann, Stried, Troy, Kavanagh, Garner

Absent: Smith, Henderson

Also in attendance Village Administrator Pat Muetz and Communications Supervisor Phil Brunell

Approval of Meeting Minutes of the 11/10/2020 Regular Meeting

Motion to approve as presented by Troy, 2nd by Gosnell

Aye-All

Nay-None

Motion carried

Acknowledgement of Chief Justin Stried's appointment to the Emergency Telephone System Board

Election of Vice-Chairman

Kavanagh made a motion to nominate Eric Troy, 2nd by Stried

Aye-All

Nay-None

Motion carried, appointment made.

Resolution honoring Chief John Lewis' Emergency Telephone System Board service

Motion to approve by Troy, 2nd by Stried

Aye-All

Nay-None

Motion carried

Correspondence and Communications

9-1-1 Agreements, Legislation, Rules, Funding, and Enforcement

Call Handling Agreement - City of Waukegan - Zion Fire Department - 1-1-2021

FCC's Annual Report Finds 5 States Diverted More Than \$200M in 9-1-1 Fees – MMC – 12-9-2020

NG9-1-1 / Text to 9-1-1 / ESI-net

Readiness to Accept Z-Axis and AT&T ALI FORMAT – Statewide 9-1-1- Admin Office – 1-5-2021

National 911 Annual Report - 2019 Data - 911.gov

FCC Announces Compliance Dates for 9-1-1 Dispatchable Location Requirements - MCC - 12-7-2020

FirstNet & Wireless Carrier Services

AT&T Debuts Radio-to-Smartphone for FirstNet Users - Government Technology – 1-26-2021

Radio

Spending Bill Repeals T-Band Auction Mandate Fights 9-1-1 Fee Diversion - MCC - 12-22-2020

FCC Officially Terminates T-Band Auction Proceeding – MCC – 1-14-2021

Reports

Treasurer's Report

Period Ending January 31, 2021

Gosnell highlighted total revenues of \$687,536.37, total expenditures \$308,049.13 for an ending balance of \$1,891,876.01 which matches the bank statement. Pending reimbursements later in the agenda if approved will bring the ending balance to \$1,839,204.56.

Motion to approve by Garner, 2nd Troy

Aye-All

Nay-None

Motion carried

Communications Statistics

November 2020

December 2020

Year End 2020

January 2021

Velkover thanked Brunell for his work on the stats. Brunell highlighted the annual numbers citing we are about 20,000 CAD events lower than the previous year. About 9,000 phone calls less than the previous year.

9-1-1 Answering Equipment / Trunks / MSAG

9-1-1 Network Costs – AT&T / Illinois State Police

Continue to get the bills from the State and they get reviewed, with no issues.

Statewide 9-1-1 Administrator's Office

911 Annual Financial Report – NE Lake County ETSB – Calendar Year 2020

The report is created and submitted by Gosnell and Brunell. Chairman Velkover acknowledged the work that is put into that and thanked them for completing and submitting the report. It was approved prior to the deadline.

Administrators Monthly Regional 9-1-1 Call – November 19, 2020

Administrators Monthly Regional 9-1-1 Call – December 17, 2020

Administrators Monthly Regional 9-1-1 Call – January 21, 2021

Emergency Medical Dispatch (EMD)

Brunell highlighted that we are getting closer to accreditation.

CAD System

Radio Systems

Consolidated Quad 1 & Gurnee Fire Radio System Implementation

Troy reported April 6th is the date for the switch over. There have been a few questions from other agencies that have all been answered. Kavanagh wanted to thank FF Brad Lambert, BC Troy and Chris Velkover for their work on this project.

Facilities

Zion PD UPS Battery Replacement was supposed to be completed. There was no one at the meeting to confirm.

Lake County Regional Consolidation Committee

Update on Lake County Joint CAD/RMS/JMS RFP

Negotiations are ongoing with a single vendor, but can fall back to other vendors if unsuccessful. Lake County is looking to get that approved in March or April. We have representation in the contract negotiations group.

Modification of the Intergovernmental Agreement Regarding Regional 911 Consolidation to Extend Term

Executed copy provided for informational purposes.

Budget Committee Report – Proposed FY 2021-2022 Budget

Gosnell highlighted on the revenue side the surcharge was kept flat. The interest income was adjusted to \$500.00, down from where we were last year. Total revenues of \$875,500.00. Expenditures was highlighted with adding Personnel for this upcoming year. The ETSB would fund 1 position for 1 year only. Kavanagh, added that due to the pandemic and fire radio project that it made sense to hire 1 person from the ETSB budget for just 1 year, until the salary can then be moved back into the Gurnee General fund. This is an additional position, not a current position. Brunell highlighted that this will also help with the long term goal of staffing the shifts to match the increased volume of calls into the center.

Gosnell highlighted some of the bigger Gurnee expenditures; the Starcom switch, including moving from K Core to M Core functionality. The consolidation of CAD purchase. Also included is the logging recorder upgrade, to add Starcom audio recording for all talk groups. The ProQA Quality Control subscription. The proposed budget includes Gurnee expenditures of \$1,788,107.00

Gosnell highlighted some of the Zion expenditures; Starcom payment and the Fire Department radio equipment replacement project. The proposed budget includes Zion expenditures of \$205,000.00.

The proposed budget would bring the ending fund balance to \$807,444.34, which is worst case scenario for all expenditure line items.

Business Items

Consideration of Reimbursement Request(s)

Reimbursement Request 2021-03– Village of Gurnee – 11/1 2020 - 1/31 2021- \$52,461.45

Motion to approve by Mann, 2nd by Garner

Roll Call Vote

Aye- Gosnell, Mann, Stried, Troy, Kavanagh, Garner

Nay-None

Motion Carried

Reimbursement Request 2021-03– City of Zion – 11/1 2020 - 1/31 2021 - \$5,908.55

Motion to approve by Kavanagh , 2nd by Troy

Roll Call Vote

Aye-Garner, Kavanagh, Troy, Stried, Mann, Gosnell

Nay-None

Motion carried

Consideration of Expenditures / Invoices / Bills

Invoice 20556 – Equature DSS – Logging Recorder Maintenance 1 Year - \$7,460.00

Invoice 3221209 – CTSi Group – Microwave Repair (Tower Services) - \$2,115.00

Invoice 10972 – Current Technologies – IP Cameras (Zion Fire) – \$4,340.00

Motion to approve all by Mann, 2nd by Garner

Roll Call Vote

Aye-Gosnell, Mann, Stried, Troy, Kavanagh, Garner

Nay-None

Motion carried

Adoption of Fiscal Year 2021-2022 Budget

No further conversation was had about the proposed budget.

Motion to approve by Garner, 2nd by Mann

Roll Call Vote

Aye-Garner, Kavanagh, Troy, Stried, Mann, Gosnell

Nay-None

Motion carried

Consideration of Purchase - Advance Replacement Warranty Cambium PTP820 Microwave Units \$1,680.00

Motion to approve by Troy, 2nd by Kavanagh

Roll Call Vote

Aye-Gosnell, Mann, Stried, Troy, Kavanagh, Garner

Nay-None

Motion carried

Consideration of Purchase – Additional Modular APC UPS Batteries \$1,997.50 (50% ETSB Share)

Motion to approve by Mann, 2nd by Garner

Roll Call Vote

Aye-Garner, Kavanagh, Troy, Stried, Mann, Gosnell

Nay-None

Motion carried

Consideration of Purchase – Fire Radio Base and Voter System Service Agreement 1 Year \$4,680.00

Motion to approve by Kavanagh, 2nd by Garner

Roll Call Vote

Aye-Gosnell, Mann, Stried, Troy, Kavanagh, Garner

Nay-None

Motion carried

Consideration of Purchase – Fire Radio Quad 1 East Backup Transmitter \$12,597.50

Motion to approve by Kavanagh, 2nd by Mann

Roll Call Vote

Aye-Garner, Kavanagh, Troy, Stried, Mann, Gosnell

Nay-None

Motion carried

Public Comment

None

Velkover reminded the members of the next regular Scheduled Meeting on May 11, 2021 at 10:00am

Adjournment

Motion adjourn at 10:41 am by Mann, 2nd Gosnell

Aye-All

Nay-None

Meeting adjourned