

MUNITES OF THENORTHEAST LAKE COUNTY  
CONSOLIDATED ETSB REGULAR MEETING  
11/10/2020, 10:00 AM, GURNEE VILLAGE HALL

**Administrative**

**Call to Order & Roll Call**

Vice Chairman Lewis called the meeting to order at 10:00 am.

Present: Troy (Virtual), Gosnell, Kavanagh, Lewis, Henderson, Mann, Garner, Smith (Virtual)

Absent: Velkover

Also present was Village Administrator Pat Muetz

**Approval of Meeting Minutes of the 8/11/2020 Regular Meeting**

Motion to approve as presented by Mann, 2<sup>nd</sup> by Garner

Aye-All

Nay-None

Motion carried

**Election of Officers – 1 Year Term**

Nomination by Kavanagh for Velkover as Chairman, Lewis as Vice Chairman and Mann as Secretary.

Motion by Henderson, 2<sup>nd</sup> by Gosnell

Aye-All

Nay-None

Motion Carried

**Consideration of Meeting Schedule for 2021**

Motion to approve as presented by Garner, 2<sup>nd</sup> by Smith

Aye-All

Nay-None

Motion approved, schedule adopted

**Correspondence and Communications**

**9-1-1 Agreements, Legislation, Rules, Funding, and Enforcement**

Uniform Notice for Funding Opportunity (NOFO) - 9-1-1 System Consolidation Grant Program

Uniform Notice for Funding Opportunity (NOFO) - NG9-1-1 Expenses Grant Program

FCC to Seek Comment on 9-1-1 Fee Diversion – MCC – 9/8/2020

**NG9-1-1 / Text to 9-1-1 / ESInet**

Solacom White Paper - Moving to Statewide NG9-1-1 Planning Considerations for PSAPs

APCO, CTIA Petitions Ask FCC to Reconsider 9-1-1 Location Accuracy Rules – MCC – 10/20/2020

Illinois County Selects NICE Intelligence Platform for Consolidated 9-1-1 Center – MCC – 10/26/2020

**Computer Aided Dispatch (CAD) & Associated Applications**

**FirstNet & Wireless Carrier Services**

Ericsson Completes Acquisition of Cradlepoint - MCC – 11/2/2020

**Radio**

Public Safety, Industry Question T-Band Auction, Ability to Relocate Incumbents – MCC 9/3/2020

Your Interference and In-Building Resource – MCC – Educational Series

## **Reports**

### **Treasurer's Report Period Ending October 31, 2020**

Gosnell highlighted revenues of \$468,449.94 and expenditures of \$77,282.47. The ending fund balance is \$1,903,556.24, which matches the bank statement. Gosnell highlighted interest income is going to be reducing and carry through the year.

Motion to approve as presented by Mann, 2<sup>nd</sup> by Troy

Aye-All

Nay- None

Motion carried

### **Communications Statistics**

August 2020

September 2020

October 2020

Lewis highlighted some of the numbers and whether they were up or down. There was not further comments or questions.

### **9-1-1 Answering Equipment / Trunks / MSAG**

9-1-1 Network Costs – AT&T / Illinois State Police

The number remain unremarkable.

Dispatch Headsets

There have been some complaints by some Communications Operators about having a hard time hearing. There has been request to investigate custom molded earpieces and Communications is working with RCM Headsets in Des Plaines to make 2 custom molds. The cost of the headset with the mold is \$186.00 (per unit).

### **Statewide 9-1-1 Administrator's Office**

Regional 9-1-1 Call – August 20, 2020

Talked about records disposal.

Regional 9-1-1 Call – September 17, 2020

Talked about Next Gen 9-1-1 and its implementation.

Regional 9-1-1 Call – October 15, 2020

Talked about PSAP registration and a new ISP website.

### **Emergency Medical Dispatch (EMD)**

Priority Dispatch Pro QA Medical Reports

Lewis discussed how detailed the reports are and how eye opening the reports are to what goes into EMD and maintaining compliance.

### **Radio Systems**

Zion Police Starcom 21 Transition

Henderson advised the transition is going well and there was some work on some dead spots.

Consolidated Quad 1 & Gurnee Fire Radio System Implementation

This is a long standing project. A frequency was located that is completely unused in the state of Illinois. ISP was contacted in reference to its use as it is listed a police frequency. They advised that it could be used only if all police agencies within a 70 mile radius signed off on its use. That idea was abandon and a new frequency located. Hopefully by the next meeting they will be prepared to transition.

## **Facilities**

Gurnee PD APC Symmetra PX UPS - Service Report

Yearly service and load testing was done and the results provided. There were no issues found.

Communications Center HVAC - Liebert Compressor Replacement

A compressor failure required a replacement at a cost of \$7879.50, cost to be split by 50/50 by Police and JETSB.

This system supplies the HVAC in the communications center and server room.

## **Lake County Regional Consolidation Committee**

Update on Lake County CAD/RMS/JMS Consultant RFP

The Committee has agreed to continue with 3 vendors and will move forward with final presentations and proposals from each vendor.

## **Communications Staffing & Procedures**

New Communications Operator

Staci Shertz completed her training and is assigned to Nights Team A. She is the 2<sup>nd</sup> person to go through the newly modified training program to accelerate completion.

Collective Bargaining Agreement

An agreement was reached and a contract ratified on September 14<sup>th</sup>. The contract goes through 2024.

Communications Procedure Manual

Communications has been working on finalizing an updated procedure manual to use with their new training program.

## **Business Items**

### **Consideration of Reimbursement Request(s)**

Reimbursement Request 2021-02– Village of Gurnee – 8/1 2020 - 10/31 2020- \$210,452.58

Motion to approve as presented by Henderson, 2<sup>nd</sup> by Kavanagh

Roll call vote

Aye-Henderson, Garner, Lewis, Gosnell, Troy, Smith, Kavanagh, Mann

Nay-None

Motion carried

Reimbursement Request 2021-02– City of Zion – 8/1 2020 - 10/31 2020 - \$16,157.38

Motion to approve as presented by Kavanagh, 2<sup>nd</sup> by Smith

Roll call vote

Aye-Kavanagh, Smith, Troy, Gosnell, Lewis, Garner, Henderson, Mann

Nay-None

Motion carried

### **Consideration of Expenditures / Invoices / Bills**

Invoice 322584 - Chicago Communications- Sept 2020 - Fire Radio Consolidation \$1,705.00

Motion to approve by Henderson, 2<sup>nd</sup> by Troy

Roll call vote

Aye-Henderson, Garner, Lewis, Gosnell, Troy, Smith, Kavanagh, Mann

Nay-None

Motion carried

Order 112-0348892-6195454 – Amazon – UPS Batteries – Northwestern Tower \$54.99

Motion Gosnell, 2<sup>nd</sup> by smith

Aye-All

Nay-None

Motion carried

Consideration of Purchase of Replacement UPS Batteries for Zion Police Station - \$ 4,156.70 (ETSB Share)

Motion By Troy, 2<sup>nd</sup> by Kavanagh

Aye-All

Nay-None

Motion carried.

**Fiscal Year 2021-2022 Budget**

Designation of Budget Committee

Motion to designate committee same as previous year with Lewis, Gosnell and Phil Brunell.

Aye-All

Nay-None

Motion carried.

**Public Comment**

None.

**Adjournment**

Motion to adjourn at 10:42 by Garner, 2<sup>nd</sup> by Henderson

Aye-All

Nay-None

Meeting adjourned.