

**EMERGENCY TELEPHONE SYSTEM BOARD MINUTES  
NORTHEAST LAKE COUNTY CONSOLIDATED ETSB  
REGULAR MEETING 06/12/2018 10:00 AM, GURNEE VILLAGE HALL**

**Administrative**

Meeting called to order by Chairman Velkover at 10:00am.

Present: Gosnell, Woodside, Kavanagh, Troy, Lewis, Dumyahn, Hood, Velkover, Mann  
Absent: None

Also attending are Village Administrator Muetz and Communications Supervisor Brunell

**Approval of Meeting Minutes of the 02-13-2018 Regular Meeting  
Approval of Meeting Minutes of the 04-10-2018 Regular Meeting**

Motion to approve both sets of minutes as presented by Kavanagh, 2nd by Troy

Aye – All  
Nay – None  
Motion carried.

**Correspondence and Communications**

**Tennessee Selects Everbridge for Emergency Alerts – MCC – Feb 20, 2018**

Velkover noted that Gurnee has a working group doing evaluations of Blackboard Connect versus competitors.

**Public-Safety Groups Request FCC Guidance on 9-1-1 Apps, Supplemental Data – MCC – Apr 6, 2018**

Covers having notifications to PSAP's when 9-1-1 applications are being tested in the area. They are requesting standards and documentation of results.

**FCC Creates New Reporting System for Emergency Alerts – MCC – Apr 10, 2018**

This streamlines the States filing and reporting on Alert Plans and update on a yearly basis.

**NIST Releases List of Devices Approved for FirstNet Network – MCC – Apr 11, 2018**

**New Report Tracks In-Building Public-Safety DAS – MCC – Apr 23, 2018**

Velkover noted it references Authority Having Jurisdiction (AHJ) and interprets that as who enforces the life safety codes for the jurisdiction. Such as the fire bureaus and building departments.

**FCC Public Notice - Emergency Alerting Roundtable - May 9, 2018**

Includes discussion of Training and Testing.

**Solacom, West Integrate Text to 9-1-1 Technology - Mission Critical Communications – May 15, 2018**

Noted that Solacom is used by Lake County ETSB and we use West

## **WEST TXT29-1-1 Presentation – Brett Stillwagon – Account Executive**

Of note is that 27 agencies in Illinois, including Cencom and Deerfield in Lake County.

## **Senator Asks FCC to Investigate Carrier Location Data Practices – MCC – May 14, 2018**

Relates to Carriers selling real time location information without any real restrictions or prior consent.

## **FirstNet's In-Building Impact – Mission Critical Communications – Jun 4, 2018**

Of note is that FirstNet uses a frequency that is exclusive and in the 700 Mhz band, not used by other carriers. It also covers Emergency Responder Radio Coverage (ERRC).

## **Reports**

### **Treasurer's Report - Period Ending April 30, 2018**

Gosnell outlined there are 2 pending requests, one for Zion and one for Gurnee. Total revenues of \$1,173,550.31. Some variances are due to we budgeted for the full Grant amount and did not get that due to timing. We also budgeted for 12 months of the surcharge and only got 10 due to getting started later than thought. Expenditures totaled \$636,764.22, which leaves a variance of about \$330,000. Ending balance of \$536,786.09. Velkover noted the pending columns were a good addition on the report.

Motion to approve as presented by Woodside, 2nd by Lewis

Aye - All

Nay – None

Motion carried.

### **Communications Statistics - April 2018 & May 2018**

Brunell highlighted the call volumes are going up. 10,807 calls were processed in April and 13,422 in May.

### **Gurnee - Zion ETSB and PSAP Consolidation Zion Fund Balance Transfer**

Gosnell highlighted the City Of Zion incurred expenses from their 9-1-1 fund until they got to a point where it was more than the fund balance transfer that was pending to the JETSB. They then made a request for the difference and added another request that came in.

### **2017 Consolidation Grant Consolidation Grant - Periodic Performance Report**

Velkover advised Brunell continues to file those reports. June 30th is the cutoff for submitting items for reimbursement.

### **9-1-1 Answering Equipment & Trunks**

- **9-1-1 Network Costs – AT&T / Illinois State Police**
- **Call Volume Study**

There are no changes in the numbers on billing. There is no update from AT&T on the call volume study.

### **CAD System**

There is nothing new to report.

## **Radio Systems**

### **- Quad 1 & Gurnee Fire Radio System Design**

At this point the design is a multi-cast system using a donated frequency from Newport Fire and contemplates using a JPS voter, similar to what we have used in the past and Quad 1 is using now. This includes an IP back haul which is in beta-testing. Testing has been positive so far.

### **Zion Police Station Radio Gateway**

A statement of work has been executed with Chicago Communications. This will change the system from having a single channel coming out of Zion PD to having 8 channels available out of Zion PD.

## **PSAP Metropolitan Area Network**

### **- Point to Point Microwave Network**

The equipment has been ordered and there is an approximate 8 week lead time, which we are half way through.

### **DRAFT Intergovernmental Agreement Beach Park Water Tower**

We are looking at the June 18<sup>th</sup> Village of Gurnee Board meeting and June 28<sup>th</sup> Beach Park Board meeting for approval by both agencies.

## **Lake County Regional Consolidation Committee**

- 911 Regional Consolidation Next Steps Meeting 5-9-2018**
- Regional 911 Consolidation Implementation Committee**
- Lake County and Lake County ETSB Opportunities for 911 Consolidation 2017**
- Lake County and Lake County ETSB Opportunities for 911 Consolidation 2018**

Notable exceptions from signing on are FoxComm, Glenview and Lake Zurich. The purpose of this group is to establish what a regional consolidation agreement would like and give enough information that each jurisdiction can take that back to decide if that is interest to them or not.

## **Business Items**

### **Consideration of Reimbursement Request 2018-01– City of Zion – May 1, 2017 - Apr 30, 2018**

Gosnell highlighted 3 Excel summary sheets totaling \$120,867.05. Offset that with the fund balance transfer of \$89,288.96 and leaves a total reimbursement request of \$31,578.09.

Motion to approve as presented by Kavanagh, 2nd by Dumyahn

Roll call vote

Aye - Gosnell, Woodside, Kavanagh, Troy, Lewis, Dumyahn, Hood, Mann

Nay – None

Motion carried.

## **Consideration of Reimbursement Request 2018-04– Village of Gurnee – Apr 1 - Apr 30, 2018**

Gosnell highlighted a request \$95,599.80 and the biggest expense being the UPS work which was approved at the last meeting and split 50/50 between the Gurnee Police Department and JETSB.

Motion to approve as presented by Troy, 2nd by Woodside

Roll call vote

Aye – Mann, Hood, Dumyahn, Lewis, Troy, Kavanagh, Woodside, Gosnell

Nay – None

Motion carried.

### **Consideration of Proposals / Expenditures / Invoices / Bills**

- **VHF Fire Voting System Gurnee Quad 1 SOW and TC - Chicago Communications - \$125,912.82**
- **JPS Voter Equipment – Chicago Communications - \$18,665.53**
- **Invoice –Current Technologies – Microwave System Materials & Installation - \$28,236.14**
- **Invoice – Current Technologies – Cambium Microwave Radio Equipment - \$11,151.00**

All of the above items are contemplated and reimbursable under the consolidation grant. There was no discussion made on the items.

Motion to approve all as presented by Lewis, 2nd by Dumyahn

Roll call vote

Aye - Gosnell, Woodside, Kavanagh, Troy, Lewis, Dumyahn, Hood, Mann

Nay – None

Motion carried.

### **Public Comment**

Brunell asked about the consolidation of Winthrop Harbor with Mundelein and how should we approach Winthrop Harbor on being their backup PSAP. He believes we should not be their backup any further and should we send them a letter advising so. Chairman Velkover agreed that we should send that letter to Winthrop Harbor and Mundelein so they can evaluate that.

Lewis asked about reimbursement and a new engine being equipped with a new computer that has never had one and the process of getting approval and then purchase or purchasing first and then submitting for approval. Chairman Velkover advised for new equipment it would be preferable to get it approved prior to purchase and need only submit it for consideration prior to the next meeting.

### **Adjournment**

Motion to adjourn at 10:29 am by Gosnell, 2nd by Dumyahn

Aye – All

Nay – None

Motion carried, meeting adjourned.

### **Upcoming Regular Scheduled Meetings:**

August 14, 2018 10:00am

October 9, 2018 10:00am